

NURSING PROGRAM STUDENT HANDBOOK



GENESEE COMMUNITY COLLEGE
2023-2024

MESSAGE TO STUDENTS

Welcome to the Genesee Community College Nursing Program. You, the student, are the most important part of the program of study. We hope that your nursing education experience will be stimulating and fulfilling. Your experience in the Nursing Program will prove challenging and rewarding. The energy that you devote to conscientious study will have a direct relationship to your success in the program. The coming years will be filled with great learning experiences and much personal and professional growth. Study hard, but also meet new friends and have fun. We hope that you will become an integral part of our academic community here at Genesee Community College. We are looking forward to working with you!

Genesee Community College Nursing Program Faculty and Staff

As a student enrolled in the Nursing Program, you are an integral part of Genesee Community College with rights and responsibilities published in:

- a. The Genesee Community College Nursing Program Student Handbook
<https://www.genesee.edu/wp-content/uploads/GCC-Nursing-Student-Handbook.pdf>
- b. The Genesee Community College Student Handbook
<https://www.genesee.edu/resources/current-students/student-handbook/>

This student handbook has been compiled by the faculty to provide you with information pertinent to the Genesee Community College Associate Degree Nursing Program. **Information in this handbook is subject to revision at any time. Students will be informed verbally, via email, or by written notification if changes occur.**

The Genesee Community College Associate Degree Nursing Program has full status approval by the New York State Education Department Office of the Professions and is accredited by the Accreditation Commission for Education in Nursing.

For information on this nursing program, contact:

ACEN
3390 Peachtree Road, NE
Suite 1400
Atlanta, GA 30326
<https://www.acenursing.org/>
404-975-5000

This handbook was reviewed and revised for F23.

The handbook is updated annually but rules are subject to revision. For the most up-to-date information please contact the nursing department.

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GENESEE COMMUNITY COLLEGE MISSION STATEMENT

As an inclusive, accessible, student-centered community, we foster exceptional teaching and learning opportunities that result in intellectual and social growth, economic advancement, and engaged citizenship.

GENESEE COMMUNITY COLLEGE VISION

GCC will be the college of choice, known for its highly innovative and individualized educational experiences, life-long learning opportunities, and ability to empower students to lead in a changing world.

GENESEE COMMUNITY COLLEGE VALUES

- **Community**- We commit to effective collaboration, open communication, and are united by our shared purpose; We value our connections with the broader community in which we serve
- **Diversity** - We embrace the uniqueness of all individuals and groups for their ability to enrich every aspect of our teaching and learning environment.
- **Integrity** - We adhere to high ethical standards and practices; We value honesty, fairness, and transparency in all endeavors.
- **Learning** - We foster a creative, innovative, and collaborative environment that stimulates academic achievement and life-long learning.
- **Opportunity** - We invest in student access, equity, and success to support individual growth, development, and advancement; We value each community members' distinctive potential and capacity to contribute.
- **Respect** - We strive for civility, courteousness, and thoughtfulness, while recognizing and appreciating different points of view.

GENESEE COMMUNITY COLLEGE STRATEGIC PRIORITIES

- Student Support and Success
- Teaching and Learning
- Diversity and Inclusive Excellence
- Fiscal, Operational, and Infrastructure Sustainability
- Campus and Community Engagement

GCC INSTITUTION-LEVEL STUDENT LEARNING OUTCOMES

Upon graduation from a degree program at Genesee Community College, students will have acquired the following skills and knowledge:

1. **Communication Skills.** Graduates demonstrate essential skills necessary to communicate ideas clearly and precisely.
2. **Scientific and Mathematical Reasoning.** Graduates demonstrate scientific and/or mathematical reasoning in problem solving.
3. **Information Literacy and Technology.** Graduates use various inquiry tools and different formats to search for information that enhances the acquisition of knowledge.
4. **Creative and Critical Thinking.** Graduates engage in critical analysis and creative problem solving.
5. **Global Citizenship and Wellness in a Diverse World.** Graduates explore the relevance of current and historical human interconnectedness.

NURSING PROGRAM VISION

The Associate Degree Nursing Program at Genesee Community College is dedicated to excellence in nursing education. Our graduates will be recognized as registered professional nurses who meet the demands of an evolving healthcare environment.

NURSING PROGRAM MISSION STATEMENT

The Nursing Program at Genesee Community College is committed to meeting the ever-changing healthcare needs of individuals and communities that are served by our students. The program provides high quality classroom, laboratory, clinical and community experiences that foster lifelong learning. A multi-dimensional approach empowers students to become registered professional nurses who provide patient centered care, create a safe practice environment, achieve cultural competence, demonstrate healthcare informatics proficiency and cultivate leadership potential.

NURSING AAS PROGRAM OUTCOMES

1. $\geq 85\%$ of first-time candidates will pass the NCLEX–RN.
2. 90% of graduates seeking employment will be employed in nursing within 9 months of graduation.
3. 60% of students entering the first clinical nursing course will graduate within a two-year timeframe.
4. $\geq 85\%$ of students responding to the program exit survey will agree or strongly agree that they feel well prepared to enter practice as a registered professional nurse.

PROFESSIONAL STANDARDS

The Nursing Program at Genesee Community College incorporates professional standards into the curriculum that are based on:

- American Nurses Association (ANA) Code of Ethics
- Joint Commission 2023 Hospital National Patient Safety Goals
- Quality and Safety Education for Nurses (QSEN) Graduate Competencies
- National Council State Boards of Nursing Knowledge, Skills and Abilities for Entry Level Registered Nurses

AMERICAN NURSES' ASSOCIATION CODE OF ETHICS FOR NURSES

All students are expected to adhere to the principles of the American Nurses' Association Code of Ethics for Nurses with Interpretive Statements (2016). This code describes a standard of professional behavior expected throughout the nursing program. The faculty and administration of the Nursing Program reserve the right to dismiss a student not only for academic failure, but also for unethical, dishonest, illegal or other conduct that is inconsistent with the Code for Nurses.

From the ANA Code of Ethics for Nurses with interpretive statements 2016:

The Code of ethics for Nurses with Interpretive Statements (the Code) establishes the ethical standard for the profession and provides a guide for nurses to use in ethical analysis and decision-making. The code is nonnegotiable in any setting. It may be revised or amended only by formal processes established by the American Nurses Association (ANA). The Code arises from the long, distinguished, and enduring moral tradition of modern nursing in the United States. It is foundational to nursing theory, practice, and praxis in its expression of the values, virtues, and obligations that shape, guide, and inform nursing as a profession.

Nursing encompasses the protection, promotion, and restoration of health and well-being; the prevention of illness and injury; and the alleviation of suffering, in the care of individuals, families, groups, communities, and populations. All of this is reflected, in part, in nursing's persisting commitment both to the welfare of the sick, injured, and vulnerable in society and to social justice. Nurses act to change those aspects of social structures that detract from health and well-being.

Individuals who become nurses, as well as the professional organizations that represent them, are expected not only to adhere to the values, moral norms, and ideals of the profession but also to embrace them as part of what it means to be a nurse. The ethical tradition of nursing is self-reflective, enduring, and distinctive. A code of ethics for the nursing profession makes explicit the primary obligations, values, and ideals of the profession. In fact, it informs every aspect of the nurse's life.

The Code of Ethics for Nurses with Interpretive Statements serves the following purposes:

- It is a succinct statement of the ethical values, obligations, duties, and professional ideals of nurses individually and collectively.
- It is the profession's non-negotiable ethical standards.
- It is an expression of nursing's own understanding of its commitment to society.

Statements that describe activities and attributes of nurses in this code of ethics and its interpretive statements are to be understood as normative or prescriptive statements expressing expectations of ethical behavior. The Code also expresses the ethical ideals of the nursing profession and is, thus, both normative and aspirational. Although this Code articulates the ethical obligations of all nurses, it does not predetermine how those obligations must be met. In some instances, nurses meet those obligations individually; in other instances, a nurse will support other nurses in their executions of those obligations; at other times those obligations can only and will only be met collectively. ANA's Code of Ethics for Nurses with Interpretive Statements addresses individual as well as collective nursing intentions and actions; it requires each nurse to demonstrate ethical competence in professional life.

Society recognizes that nurses serve those seeking health as well as those responding to illness. Nurses educate students, staff, and others in healthcare facilities. They also educate within communities, organizations, and broader populations. The term practice refers to the actions of the nurse in any roll or setting, whether paid or as a volunteer, including direct care provider, advanced practice registered nurse, care coordinator, educator, administrator, researcher, policy developer, or other forms of nursing practice. Thus, the values and obligations expressed in this edition of the Code apply to nurses in all roles, in all forms of practice, and in all settings.

ANA's Code of Ethics for Nurses with Interpretive Statements is a dynamic document. As nursing and its social context change, the Code must also change. The Code consists of two components: the provisions and the accompanying interpretive statements. The provisions themselves are broad and non-contextual statements of the obligations of nurses. The interpretive statements provide additional, more specific, guidance in the application of this obligation to current nursing practice. Consequently, the interpretive statements are subject to more frequent revision than are the provisions—approximately every decade—while the provisions may endure for much longer without substantive revision.

Additional ethical guidance and details can be found in the position and policy statements of the ANA or its constituent member associations and affiliate organizations that address clinical, research, administrative, educational, public policy, or global and environmental health issues.

The origins of the Code of Ethics for Nurses with Interpretive Statements go back to the late 1800s in the foundation of ANA, the early ethics literature of modern nursing, and the first nursing code of ethics, which was formally adopted by ANA in 1950. In the years since the adoption of that first professional ethics code, nursing has developed as its art, science, and practice have evolved, as society itself has changed, and as awareness of the nature and determinants of global health has grown. The Code of Ethics for Nurses with Interpretive Statements reflects the proud ethical heritage of nursing and is a guide for all nurses now and into the future.

Provision 1. The nurse practices with compassion and respect for the inherent dignity, worth, and unique attributes of every person.

- 1.1 Respect for Human Dignity
- 1.2 Relationships with Patients
- 1.3 The Nature of Health
- 1.4 The Right to Self-Determination
- 1.5 Relationships with Colleagues and Others

Provision 2. The nurse's primary commitment is to the patient, whether an individual, family, group, community, or population.

- 2.1 Primacy of the patient's interest
- 2.2 Conflict of interest for nurses
- 2.3 Collaboration
- 2.4 Professional boundaries

Provision 3. The nurse promotes, advocates for, and protects the rights, health, and safety of the patient.

- 3.1 Protection of the Rights of Privacy and Confidentiality
- 3.2 Protection of Human Participants in Research

- 3.3 Performance Standards and Review Mechanisms
- 3.4 Professional Responsibility in Promoting a Culture of Safety
- 3.5 Protection of Patient Health and Safety by Acting on Questionable Practice
- 3.6 Patient Protection and Impaired Practice

Provision 4. The nurse has authority, accountability, and responsibility for nursing practice; makes decisions; and acts consistent with the obligation to promote health and provide optimal care.

- 4.1 Authority, Accountability, and Responsibility
- 4.2 Accountability for Nursing Judgments, Decisions, and Actions
- 4.3 Responsibility for Nursing Judgments, Decisions, and Actions
- 4.4 Assignment and Delegation of Nursing Activities or Tasks

Provision 5. The nurse owes the same duties to self as to others, including the responsibility to promote health and safety, preserve wholeness of character and integrity, maintain competence, and continue personal and professional growth.

- 5.1 Duties to Self and Others
- 5.2 Promotion of Personal Health, Safety, and Well-Being
- 5.3 Preservation of Wholeness of Character
- 5.4 Preservation of Integrity
- 5.5 Maintenance of Competence and Continuation of Professional Growth
- 5.6 Continuation of Personal Growth

Provision 6. The nurse, through individual and collective effort, establishes, maintains, and improves the ethical environment of the work setting and conditions of employment that are conducive to safe, quality health care.

- 6.1 The Environment and Moral Virtue
- 6.2 The Environment and Ethical Obligation
- 6.3 Responsibility for the Healthcare Environment

Provision 7. The nurse, in all roles and settings, advances the profession through research and scholarly inquiry, professional standards development, and the generation of both nursing and health policy.

- 7.1 Contributions through Research and Scholarly Inquiry
- 7.2 Contributions through Developing, Maintaining, and Implementing Professional Practice Standards
- 7.3 Contributions through Nursing and Health Policy Development

Provision 8. The nurse collaborates with other health professionals and the public to protect human rights, promote health diplomacy, and reduce health disparities.

- 8.1 Health is a Universal Right
- 8.2 Collaboration for Health, Human Rights, and Health Diplomacy
- 8.3 Obligations to Advance Health and Human Rights and Reduce Disparities
- 8.4 Collaboration for Human Rights in Complex, Extreme, or Extraordinary Practice Settings

Provision 9. The profession of nursing, collectively through its professional organizations, must articulate nursing values, maintain the integrity of the profession, and integrate principles of social justice into nursing and health policy.

- 9.1 Articulation and Assertion of Values
- 9.2 Integrity of the Profession
- 9.3 Integrating Social Justice
- 9.4 Social Justice in Nursing and Health Policy

QSEN COMPETENCIES (modified for GCC program purposes)

1. **Patient Centered Care:** Patient centered care recognizes the patient/family/community as the source of control and full partner in providing compassionate and coordinated care. Effective communication, collaboration, and patient advocacy ensures that patient preferences, values, and needs guide all clinical decisions.
2. **Teamwork and Collaboration:** Collaboration is the process of shared planning, decision-making, problem-solving, and outcome identification by those who work together cooperatively. Participants include the patient, significant support person(s), peers, members of the healthcare team, and/or community agencies. Collaboration requires consideration of the needs, priorities, values, and traditions of all participants. Effective communication, teamwork, and collaborative integration of healthcare practices promote positive outcomes.
3. **Evidence-Based Practice:** Integrate best current evidence with clinical expertise and patient/family preferences and values for delivery of optimal health care.
4. **Quality Improvement:** Use data to monitor the outcomes of care processes and use improvement methods to design and test changes to continuously improve the quality and safety of health care systems.
5. **Safety:** Safe practice environment minimizes risk of harm to patients and the healthcare team through individual performance and system effectiveness in all healthcare settings. Care is provided in compliance with the New York State Nurse Practice Act and according to current evidence-based research. This occurs in a setting of continuous quality improvement and adherence to legal and ethical standards.
6. **Informatics:** Healthcare informatics is the use of information and technology to communicate, manage knowledge, mitigate error, and support decision making to improve the quality, safety, and coordination of patient care.

JOINT COMMISSION 2023 HOSPITAL PATIENT SAFETY GOALS

- Goal 1: Improves the accuracy of patient identifiers.
- Goal 2: Improve the effectiveness of communication among caregivers.
- Goal 3: Improve the safety of using medications.
- Goal 4: Use alarms safely
- Goal 5: Prevent infection
- Goal 6: Reduce patient harm associated with clinical alarm systems.
- Goal 7: Reduce the risk of health care-associated infections.
- Goal 15: The hospital identifies patient safety risks and prevent mistakes in surgery.

NCLEX-RN TEST PLAN

The NCLEX-RN Test Plan can be accessed at <https://www.ncsbn.org/publications/2023-nclex-rn-test-plan>

END-OF-PROGRAM STUDENT LEARNING OUTCOMES

Upon completion of the GCC Associate Degree Nursing Program, the graduate will:

1. Provide compassionate, coordinated, comprehensive care by partnering with the patient/family/community to meet individualized health care needs and identified outcomes. (Competency #1: Patient Centered Care)
2. Adhere to legal, ethical and regulatory standards in conjunction with current nursing research and risk management strategies to provide and maintain an environment of safety and continuous quality improvement. (Competency #2: Safe Practice Environment)
3. Collaborate with the patient/family/community and other members of the healthcare team in planning, decision making, and problem solving in order to promote optimal health and move toward the achievement of mutually agreed upon outcomes. (Competency #3: Collaboration)
4. Utilize available technology and other informational resources to ensure effective communication, promote patient safety and advance patient and organizational outcomes. (Competency #4: Healthcare Informatics)
5. Integrate organization, delegation and prioritization to promote the attainment of individual and organizational outcomes. (Competency #5: Management of Care)

NSNA NURSING STUDENT BILL of RIGHTS and RESPONSIBILITIES

The NSNA Student Bill of Rights and Responsibilities was initially adopted in 1975. The document was updated by the NSNA House of Delegates in San Antonio, Texas (1991); and item #4 was revised by the NSNA House of Delegates in Baltimore, Maryland (2006).

<https://www.nsna.org/association--chapter-resources.html>

1. Under no circumstances should a student be barred from admission to a particular institution on the basis of race, color, creed, national origin, ethnicity, age, gender, marital status, lifestyle, disability, or economic status.
2. The freedom to teach and the freedom to learn are inseparable facets of academic freedom: students should exercise their freedom in a responsible manner.
3. Each institution has a duty to develop policies and procedures which provide and safeguard the students' freedom to learn.
4. Students should be encouraged to develop the capacity for critical judgment and engage in a sustained and independent search for truth.
5. Students should be free to take reasoned exceptions in an informed, professional manner to the data or views offered in any course of study. However, students are accountable for learning the content of any course of study for which they are enrolled.
6. Students should have protection through orderly approved standard procedures against prejudicial or capricious academic evaluation. However, students are responsible for maintaining standards of academic performance established for each course in which they are enrolled.
7. Information about student views, beliefs, political ideation, legal status, United States citizenship status, sexual orientation or other personal information which instructors acquire in the course of their work or otherwise, should be considered confidential and not released without the knowledge or consent of the student, and should not be used as a basis of evaluation.
8. The student should have the right to advocate for themselves and other students in the construction, delivery and evaluation of the curriculum.
9. Institutions should have a clearly written published policy as to the disclosure of private and confidential information which should be a part of a student's permanent academic record and in compliance with state and federal laws.
10. Students and student organizations should be free to examine and discuss all questions of interest to them, and to express opinions in an informed, professional manner, both publicly and privately.
11. Students should be allowed to invite and to hear any person of their own choosing within the institution's guidelines, thereby advocating for and encouraging the advancement of their education.
12. The student body should have clearly defined means to participate in the formulation and application of institutional policy affecting academic and student affairs, thereby encouraging leadership, e.g., through a faculty-student council, student membership or representation on relevant faculty committees.

13. The institution has an obligation to clarify those standards of conduct which it considers essential to its educational mission, community life, and its objectives and philosophy. These may include, but are not limited to policies on academic dishonesty, plagiarism, punctuality, attendance and absenteeism.
14. Disciplinary proceedings should be instituted only for violations of standards of conduct. Standards of conduct should be formulated with student participation, clearly written and published in advance through an available set of institutional regulations. It is the responsibility of the student to know these regulations.
15. The nursing program should have readily available a set of clear, defined grievance procedures.
16. As citizens and members of an academic community, students are exposed to many opportunities, and they should be mindful of their corresponding obligations.
17. Students have the right to belong or refuse membership in any organization.
18. Students have the right to personal privacy in their individual/personal space to the extent that their wellbeing and property are respected.
19. Adequate safety precautions should be provided by nursing programs, for example, adequate street and building lighting, locks, patrols, emergency notifications and other safety measures deemed necessary to ensure a safe and protected environment.
20. Dress code, if present in school, should be established with student input in conjunction with the school administration and faculty. This policy ensures that the highest professional standards are maintained, but also takes into consideration points of comfort and practicality for the student.
21. Grading systems should be carefully reviewed initially and periodically with students and faculty for clarification and better student-faculty understanding.
22. Students should have a clear mechanism for input into the evaluation of their nursing education and nursing faculty.
23. The nursing program should keep track of their graduates' success in finding entry-level employment as registered nurses and make this information available to all who apply and enroll.
24. The nursing program should provide comprehensive, clear and concise information related to student loans, scholarships and any other student financial aid.
25. The nursing program should facilitate various methods to ensure that clinical sites provide an environment that supports the development of diverse, inclusive, and equitable Professional Identity in Nursing. This may be accomplished through assessment of clinical sites including, but not limited to, ongoing feedback from students, faculty, and facility staff; implementation of methods and plans for improvements based on clinical site evaluations. Clinical sites should be suitable for students to demonstrate attainment of required clinical competencies.

NSNA CODE of ACADEMIC and CLINICAL CONDUCT

Students of nursing have a responsibility to society in learning the academic theory and clinical skills needed to provide nursing care. The clinical setting presents unique challenges and responsibilities while caring for human beings in a variety of health care environments.

The Code of Academic and Clinical Conduct is based on an understanding that to practice nursing as a student is an agreement to uphold the trust with which society has placed in us. The statements of the Code provide guidance for the nursing student in the personal development of an ethical foundation and need not be limited strictly to the academic or clinical environment but can assist in the holistic development of the person.

A CODE FOR NURSING STUDENTS

As students are involved in the clinical and academic environments, we believe that ethical principles are a necessary guide to professional development. Therefore, within these environments we:

1. Advocate for the rights of all clients.
2. Maintain client confidentiality.
3. Take appropriate action to ensure the safety of clients, self, and others.
4. Provide care for the client in a timely, compassionate and professional manner.
5. Communicate client care in a truthful, timely and accurate manner.
6. Actively promote the highest level of moral and ethical principles and accept responsibility for your actions.
7. Promote excellence in nursing by encouraging lifelong learning and professional development.
8. Treat others with respect and promote an environment that respects human rights, values, and choice of cultural and spiritual beliefs.
9. Collaborate in every reasonable manner with the academic faculty and clinical staff to ensure the highest quality of client care.
10. Use every opportunity to improve faculty and clinical staff understanding of the learning needs of nursing students.
11. Encourage faculty, clinical staff, and peers to mentor nursing students.
12. Refrain from performing any technique or procedure for which students have not been adequately trained.
13. Refrain from any deliberate action or omission of care in the academic or clinical setting that creates unnecessary risk of injury to the client, self, or others.
14. Assist the staff nurse or preceptor in ensuring that there is full disclosure, and that proper authorization is obtained from clients regarding any form of treatment or research.
15. Abstain from the use of alcoholic beverages or any substances in the academic and clinical setting that impair judgment.
16. Strive to achieve and maintain an optimal level of personal health.
17. Support access to treatment and rehabilitation for students who are experiencing impairments related to substance abuse and mental or physical health issues.
18. Uphold school policies and regulations related to academic and clinical performance, reserving the right to challenge and critique rules and regulations as per school grievance policy.

Adopted by the NSNA House of Delegates, Nashville, TN, on April 6, 2001.

<https://www.nсна.org/association--chapter-resources.html>

ASSOCIATE DEGREE NURSING BACKGROUND INFORMATION

Associate degree nursing programs became a part of the American system of nursing education in 1952. Developed as a result of research and study, based on sound principles of adult education, and conducted in institutions of higher education, associate degree nursing education programs are proliferating more than any other type of nursing program.

Although there are variations, a number of features are unique to associate degree nursing programs.

- The majority are conducted and controlled by colleges or universities.
- The programs vary in length from two academic years to two calendar years.
- The program of study combines a balance of nursing courses and general education courses.
- Students must meet the requirements of the college and the nursing program for admission and graduation.
- Costs for nursing students are comparable to those of students in other curricula in the college.
- The purpose of the associate degree programs is to educate students who will be eligible to sit for the National Council of Licensing Examination (NCLEX) and apply for licensure as registered nurses and who will be prepared to give direct nursing care to patients.

The Associate of Applied Science degree nursing program was established at Genesee Community College in the fall of 1969. Genesee Community College Nursing Program has been registered with the New York State Education Department since its inception. The Nursing Program has been accredited by the Accreditation Commission for Education in Nursing (ACEN) (formerly the National League for Nursing Accrediting Commission) since 1972. Information concerning the program may be obtained from the ACEN, 3390 Peachtree Road, NE, Suite 850, Atlanta, Georgia 30326. (404-975-5000)

The Associate Degree in Applied Science Nursing Program provides students with a curriculum composed of both nursing and general education courses. The current health care system requires both a liberal arts education that fosters the social, cultural, and intellectual development of the individual as well as knowledge specific to nursing. Professional practice requires critical thinking, clinical decision making, interpersonal skills, and competency in technical skills. Students may complete support courses prior to entering the clinical nursing courses. Nursing courses present theories of the art and science of nursing through classroom, web-enhanced courses and clinical experiences. Nursing courses are sequenced from simple to complex. Clinical experiences include all major specialty areas and take place in a variety of health care agencies. Professional responsibility and personal growth are developed as students gain experience in a variety of independent and collaborative nursing roles. The graduate of the Genesee Community College Nursing Program is eligible to take the National Council of Licensing Examination (NCLEX-RN®) for licensure as a registered professional nurse (RN) after completion of all graduation requirements and upon recommendation of the Nursing Program faculty.

NONDISCRIMINATION STATEMENT

In compliance with the letter and spirit of applicable Federal and State laws and pursuing its own goals of diversity, Genesee Community College is committed to ensuring equal employment and educational opportunity without regard to an individual's race, color, national origin, sex, religion, age, disability, gender, pregnancy, gender identity, sexual orientation, predisposing genetic characteristics, marital status, veteran status, military status, domestic violence victim status, or ex-offender status.

DEGREE REQUIREMENTS FOR GENERAL NURSING STUDENTS

ITEM	REQUIREMENT	CREDITS
1a	ENG101 College Composition	3
1b	ENG102/HUS102 Composition in the Natural and Social Sciences	3
2a	PSY104 General Psychology	3
3a	BIO152 Anatomy & Physiology 1	4
3b	BIO153 Anatomy & Physiology 2	4
3c	BIO201 Microbiology and Human Disease	4
4a	NUR 111 Nursing 1	5
4b	NUR LC1 Nursing Lab/Clinical 1	3
4c	NUR 112 Nursing 2	5
4d	NUR LC2 Nursing Lab/Clinical 2	3
4e	NUR 122 Pharmacology for Nurses	3
4f	NUR 211 Nursing 3	5
4g	NUR LC3 Nursing Lab/Clinical 3	3
4h	NUR 212 Nursing 4	5
4i	NUR LC4 Nursing Lab/Clinical 4	3
4j	NUR 230 Professional Issues in Nursing	3
4k	NUR 222 Nursing 5	2
4l	NUR LC5 Nursing Lab/Clinical 5	3
5	TOTAL	64
6	Reading and Math Proficiency Required	0
7	Minimum QPI: 2.00	0
8	Special grade requirements: All Science and Nursing courses must be completed with a grade of C or better (C minus is not acceptable), CR, TR. A grade of CP is required for clinical.	0

DEGREE REQUIREMENTS FOR PN TO RN NURSING STUDENTS

UPON GRADUATION, CREDIT IS GRANTED FOR NUR 111, NUR LC1, NUR 112, NUR LC2 AND NUR 122

ITEM	REQUIREMENT	CREDITS
1a	ENG101 College Composition	3
1b	ENG102/HUS102 Composition in the Natural and Social Sciences	3
2a	PSY104 General Psychology	3
3a	BIO152 Anatomy & Physiology 1	4
3b	BIO153 Anatomy & Physiology 2	4
3c	BIO201 Microbiology and Human Disease	4
4a	NUR 111 Nursing 1 (<i>see note</i>)	5
4b	NUR LC1 Nursing Lab/Clinical 1 (<i>see note</i>)	3
4c	NUR 112 Nursing 2 (<i>see note</i>)	5
4d	NUR LC2 Nursing Lab/Clinical 2 (<i>see note</i>)	3
4e	NUR 122 Pharmacology for Nurses (<i>see note</i>)	3
4f	NUR 211 Nursing 3	5
4g	NUR LC3 Nursing Lab/Clinical 3	3
4h	NUR 212 Nursing 4	5
4i	NUR LC4 Nursing Lab/Clinical 4	3
4j	NUR 230 Professional Issues in Nursing	3
4k	NUR 222 Nursing 5	2
4l	NUR LC5 Nursing Lab/Clinical 5	3
5	TOTAL	64
6	Reading and Math Proficiency Required	0
7	Minimum QPI: 2.00	0
8	Special grade requirements: All Science and Nursing courses must be completed with a grade of C or better (C minus is not acceptable), CR, TR. A grade of CP is required for clinical.	0

PROGRAM OF STUDY FOR NURSING STUDENTS

(Sample Plan of Study)

Suggested First Semester	Credits
ENG 101 (By Placement)	3
PSY 104	3
BIO 152	4
NUR 111	5
NUR LC1	3
Total	18

Suggested Second Semester	Credits
ENG 102/HUS102	3
NUR 122	3
BIO 153	4
NUR 112	5
NUR LC2	3
Total	18

Suggested Third Semester	Credits
BIO 201	4
NUR 211	5
NUR LC3	3
NUR 230	3
Total	15

Suggested Fourth Semester	Credits
NUR 212	5
NUR LC4	3
NUR 222	2
NUR LC5	3
Total	13

Specific Nursing Requirements

Nursing students must achieve a minimum grade of “C” in all NUR courses and the sciences (BIO152, BIO153 and BIO201) and a grade of “CP” in all clinical courses to progress in the program.

NOTE: Students planning to transfer should carefully review their program with an academic advisor to ensure that course sequences meet the requirements of the institution to which they expect to transfer.

GENERAL CURRICULUM INFORMATION

As outlined in Procedure 321- Placement and Proficiency Requirements (see [GCC Placement and Proficiency Guide](#) for details), all students are required to demonstrate proficiency in reading, math, and writing skills prior to earning a college degree or certificate from Genesee Community College.

NOTE: Students planning to transfer should carefully review their program with an academic advisor to ensure that course sequences meet the requirements of the institution to which they expect to transfer.

English (by placement): Satisfactory completion of the writing skills exam is a prerequisite for ENG101. Students who do not satisfactorily complete the writing exam must register for ENG091 and/or ENG100 prior to completing their six (6) hour English sequence.

Mathematics (by placement): Mathematics placement is based on the ACT, SAT, ASSET, or COMPASS placement test.

Reading Proficiency Requirement: All students will be required to demonstrate proficiency in reading through testing prior to earning a degree or certificate. Students who do not meet the required standard will be expected to begin remediation immediately.

TIME LIMITS FOR COMPLETION OF THE NURSING COURSES

The sequence of nursing courses must be completed within a five-year period from the beginning of the first clinical nursing course.

TRANSFER CREDIT

Students wishing to transfer credit for liberal arts and science courses taken at another institution to Genesee Community College should contact the Transfer Office at extension 6230.

Students wishing to transfer credit for nursing course(s) from another institution to GCC should contact the Nursing Admission Specialist at extension 6128. Credits will be evaluated on an individual basis.

WHAT IS A HYBRID PROGRAM?

The Nursing program is a hybrid program. This means that the nursing course content is delivered both in person in a classroom and via distance education. 1% - 49% of the traditional in-person/in-a-classroom time is replaced with work via distance education delivered online by computer. GCC uses Brightspace as the platform through which the online portion of courses is delivered to the student.

Students are required to check the on-line component of the course on a daily basis. Announcements, [messages](#), assignments, communication, and exam grades are available only on Brightspace.

TECHNOLOGY

Technology is integrated throughout the program to provide students with multiple methods of access to current nursing information. Students are required to have consistent, reliable access to a computer with Microsoft Word capability, printer, and Internet service. A mobile device is required for all students. Students are expected to have basic computer skills **before** entering the Nursing program. GCC has technical help through various methods – see help webpage <https://hd.genesee.edu/where-to-get-help/>

COURSE DESCRIPTIONS

NUR 111 - Nursing 1 (5 credits)

Introduces the student to concepts related to professional nursing practice. Emphasis is placed on developing the foundational knowledge and nursing assessments necessary to provide care to diverse individuals and populations. The competencies of patient centered care, safe practice environment, collaboration, healthcare informatics and management of care are introduced at a foundational level. This course provides classroom and online content as well as supervised clinical learning opportunities.

5 lecture hours/week.

Prerequisite: Admission to the Nursing Program

Prerequisite or Concurrent: BIO 152 with a grade of “C” or higher.

Corequisite: NUR LC1

NUR LC1 – Clinical (3 credits)

NUR LC 1 is the application of didactic instruction for NUR 111 and a required co-requisite. Skills and performance in NUR LC1 are assessed as a component of NUR 111 and therefore, must be successfully completed in addition to all of the requirements for NUR 111.

9 clinical hours/week.

Prerequisite: Admission to the Nursing Program

Prerequisite or Concurrent: BIO 152 with a grade of “C” or higher.

Corequisite: NUR 111

NURSING 112 - Nursing 2 (5 credits)

Introduces the student to concepts related to nursing care of diverse individuals experiencing temporary health status changes. Emphasis is placed on nursing process and prioritization of patient care to promote optimal wellness. The competencies of patient centered care, safe practice environment, collaboration, healthcare informatics and management of care are developed. This course provides classroom and online content as well as supervised clinical learning opportunities.

5 lecture hours/week.

Prerequisites: NUR 111, BIO 152 with a grade of “C” or higher, NUR LC1 with a grade of “CP”.

Prerequisite or co-requisite: BIO 153 with a grade of “C” or higher.

Corequisite: NUR 122 and NUR LC2

NUR LC2 – Clinical (3 credits)

NUR LC2 is the application of didactic instruction for NUR 112 and a required co-requisite. Skills and performance in NUR LC2 are assessed as a component of NUR 112 and therefore, must be successfully completed in addition to all of the requirements for NUR 112.

9 clinical hours/week.

Prerequisites: NUR 111, BIO 152 with a grade of “C” or higher, NUR LC1 with a grade of “CP”.

Prerequisite or co-requisite: BIO 153 with a grade of “C” or higher.

Corequisite: NUR 112 and NUR 122

NUR 122 - Pharmacology for Nurses (3 credits)

Presents essential concepts of pharmacology. Designed to promote the use of critical thinking in the application of drug therapy. Emphasis is placed on the integration of pharmacologic principles, legal responsibilities of the nurse and the nursing process.

3 lecture hours/week.

Prerequisites: NUR 111 and BIO 152 with a grade of “C” or higher, NUR LC1 with a grade of “CP”.

Prerequisite or co-requisite: BIO 153 with a grade of “C” or higher.

Corequisite: NUR 112 and NUR LC2

NUR 128 –PN to RN 1 (3 credits)

The PN to RN 1 course is designed to validate prior learning, and update/enhance the student’s knowledge. This course facilitates transition from the role of Practical Nurse to that of a student preparing for the role of Registered Nurse. Nursing process is used as the framework for critical thinking and problem solving.

Prerequisites: Eligibility for licensure as a licensed practical nurse in a United States jurisdiction. For progression into the nursing program, applicants must hold current LPN registration in a United States jurisdiction and meet the specific admission requirements of the institution/program to which they are applying.

NUR 129 – PN to RN 2 (3 credits)

Familiarizes the LPN transition student with the GCC Nursing Program philosophy, objectives, outcomes, policies, and organizing framework. Updates and enhances student learning related to critical thinking skills, math and dosage calculations. Prepares students for entry into the clinical sequence of second level nursing courses. One and a half class hours and one and a half laboratory hours.

1.5 lecture hours, 0.5 clinical hours/week.

Prerequisites: Successful completion of NUR 128 and current LPN registration in good standing in a US jurisdiction.

NUR 211 - Nursing 3 (5 credits)

Introduces the student to concepts related to the care of diverse individuals experiencing physiologic and psychological health status changes. Emphasis is placed on health promotion and management. The competencies of patient centered care, safe practice environment, collaboration, healthcare informatics and management of care continue to be developed. This course provides classroom and online content.

5 lecture hours/week.

Prerequisites: BIO 153, NUR 112, NUR 122 and with a grade of “C” or higher, NUR LC2 with a grade of “CP”.

Prerequisite or co-requisite: BIO 201 with a grade of “C” or higher

Prerequisites for PN to RN students: NUR 129 and BIO 153 with a grade of “C” or higher.

Corequisites: NUR 230 and NUR LC3.

NUR LC3 – Clinical (3 credits)

NUR LC3 is the application of didactic instruction for NUR 211 and a required co-requisite. Skills and performance in NUR LC3 are assessed as a component of NUR 211 and therefore, must be successfully completed in addition to all of the requirements for NUR 211.

9 clinical hours/week.

Prerequisites: BIO 153, NUR 112, NUR 122 and with a grade of “C” or higher, NUR LC2 with a grade of “CP”.

Prerequisite or co-requisite: BIO 201 with a grade of “C” or higher

Prerequisites for PN to RN students: NUR 129 and BIO 153 with a grade of “C” or higher.

Corequisites: NUR 211 and NUR 230

NUR 212 - Nursing 4 (5 credits)

Introduces the student to concepts related to the nursing care of diverse individuals experiencing prolonged changes in health status. Emphasis is placed on managing and optimizing health. The competencies of patient centered care, safe practice environment, collaboration, healthcare informatics and management of care are applied to clinical practice. This course provides classroom and online content.

8 lecture hours/week x 10 weeks.

Prerequisites: BIO 201, NUR 211, NUR 230 with a grade of “C” or higher, and NUR LC3 with a grade of “CP”.

Corequisites: NUR LC4, NUR 222 and NUR LC5.

NUR LC4 – Clinical (3 credits)

NUR LC4 is the application of didactic instruction for NUR 212 and a required co-requisite. Skills and performance in NUR LC4 are assessed as a component of NUR 212 and therefore, must be successfully completed in addition to all of the requirements for NUR 212.

14.5 clinical hours/week x 10 weeks.

Prerequisites: BIO 201, NUR 211, NUR 230 with a grade of “C” or higher, and NUR LC3 with a grade of “CP”.

Corequisites: NUR 212, NUR 222 and NUR LC5.

NUR 222 – Nursing 5 (2 credits)

Introduces the student to concepts related to the nursing care of diverse individuals with complex health care needs. Emphasis is placed upon integration of the competencies of patient centered care, safe practice environment, collaboration, healthcare informatics and management of care in clinical practice. This course provides classroom and online content.

2 lecture hours/week x 10 weeks.

Prerequisites: BIO 201, NUR 211, NUR 230 with a grade of “C” or higher, and NUR LC3 with a grade of “CP”.

Co-requisites: NUR 212, NUR LC4, and NUR LC5.

NUR LC5 – Capstone (3 credits)

NUR LC5 is the application of didactic instruction for NUR 222 and a required co-requisite. Skills and performance in NUR LC5 are assessed as a component of NUR 222 and therefore, must be successfully completed in addition to all of the requirements for NUR 222.

120 hours capstone clinical experience over 4 weeks (weeks 11-15)

Prerequisites: BIO 201, NUR 211, NUR 230 with a grade of “C” or higher, and NUR LC3 with a grade of “CP”.

Corequisites for NUR LC5: NUR 212, NUR 222 and NUR LC4.

*Students must obtain a grade of “CP” for NUR LC4 in order to progress to NUR LC5 and participate in the Capstone experience.

NUR 230 – Professional Issues in Nursing (3 credits)

Introduces the student to professional issues relevant to current trends in nursing, leadership and management. The emphasis is placed on role transition and promoting an environment of quality patient care and safety.

Prerequisites: BIO 153, NUR 112 and NUR122 with a grade of “C” or higher, NUR LC2 with a grade of “CP”.

Prerequisites for PN to RN students: NUR 129 and BIO 153 with a grade of “C” or higher.

Co-requisites: NUR 211 and NUR LC3.

GRADING AND PROGRESSION

The GCC Nursing Faculty will make recommendations for progression within the program. Continuation in the program is based upon successful scholastic achievement, satisfactory clinical/laboratory competence, and personal qualifications for the practice of nursing as cited in the Professional Performance Standards and Confidentiality Agreement. The following academic requirements **must** be met for progression in the GCC Nursing Program:

1. Genesee Community College requires a cumulative GPA every semester of 2.0 to progress.
2. The GCC Nursing Program Grading Scale for the Theory Courses is as follows:

93 – 100 = A	80 – 83 = B-	67 – 69 = D+
90 – 92 = A-	77 – 79 = C+	65 – 66 = D
87 – 89 = B+	75 – 76 = C	60 – 64 = D-
84 – 86 = B	70 – 74 = C-	below 60 = F

Grades will be calculated and all digits following the tenth place will be dropped. Following the departmental “rounding rule” used on exams, the grade will then be rounded using the tenth place only.

3. A minimum grade of “C” (75%) is required in all nursing courses to continue. A cumulative average below 75 percent will result in failure of that course and dismissal from the nursing program (see course syllabi for further guidelines). A cumulative average of less than 70 percent will result in permanent ineligibility for readmission.
4. The GCC Nursing Program Grading Scale for Clinical Courses (LC1, LC2, LC3, LC4 and LC5) is CP = Clinical Passed and CF = Clinical Failed

A grade of “CP” is required for successful completion of these clinical courses.

5. All components of a nursing course must be completed in a satisfactory manner to pass the course. Earning a grade of less than a “C” (between 70-74) in theory or a final grade of “Clinical Failed” (CF) in clinical will result in the need to repeat both the co-requisite theory course and clinical course.
6. The student must earn a “C” as a minimum grade in **all** courses required for the nursing curriculum. Students must earn a grade of “Clinical Passed” in all clinical courses.
7. Any student receiving an “IP” (in progress) in any required nursing course must fulfill the requirements of that course before advancing to any required nursing courses or graduating. Refer to <https://www.genesee.edu/resources/current-students/grading-practices/>.
8. If an enrolled student has been convicted of a crime or if legal charges are pending, an investigation will be conducted. Sanctions as described in the Code of Conduct or Nursing Program Student Handbook may be imposed.

A failure/withdrawal in a nursing course requires a written request for readmission to the GCC Nursing Program. A Caring Contract will be written for any student reentering the GCC Nursing Program.

Students are permitted to repeat only one nursing course in the program. Failure of a nursing course and a clinical course in the same semester will be considered one failure. Failure of two courses in different semesters or failure of the same course when repeating it will be considered two failures.

ATTENDANCE

1. **CLASS:** Classroom attendance is expected and will be monitored. If an absence occurs, the student is responsible for contacting the appropriate instructor concerning missed class content and/or assignments and experiences. Classes denoted as mandatory on class syllabi contain content for licensure and attendance is required. Arrive on time for class. If you arrive more than 5 minutes late you will notice the door is locked and we ask that you to wait in the Gathering Space to enter during a break.
2. **GCC CLINICAL:** GCC Clinical is defined as experience in the nursing **laboratory and/or health care facilities**. Compliance is expected with the following:
 - a. GCC Clinical attendance is **MANDATORY**.
 - b. It is the student's responsibility to contact the appropriate instructor/preceptor before a GCC Clinical delay and/or absence. Absence from GCC Clinical without prior timely notification (as per course and instructor) will result in an unsatisfactory report. Asking another student to report their absence is not acceptable.
 - c. For each clinical absence, instructions for a makeup experience will be communicated by the instructor after notification of absence by the student.
 - d. Three missed GCC Clinical experiences within any one course will result in clinical failure and thus, failure of the course. Failure of any nursing course will result in dismissal from the program.
 - e. When GCC Clinical is held off campus (such as at a healthcare facility), students may not leave the facility during clinical hours. Any student who leaves without explicit permission from an instructor or preceptor may be dismissed from the program.
 - f. Students may not attend GCC Clinical after working any time after 11:00 pm on the previous day in any employment setting.
 - g. A make-up clinical experience or assignment does not negate the previous clinical absence.
 - h. Refer to Clinical Laboratory Contract in appendices for further information about lab expectations

3. EXAM ATTENDANCE:

- a. If a student is unable to take a scheduled exam, for any reason, they are required to contact the Course Coordinator by phone or email prior to the exam and report their absence. Asking another student to report their absence is not acceptable.
- b. Any missed unit exam, with prior notification to the Course Coordinator, must be taken within one week of the scheduled exam. Failure to do so will result in a grade of zero.
- c. Students will be allowed one (1) make-up exam per course per semester. In extreme circumstances, and with documentation (i.e. physician's note, court document, etc.) one additional request for a make-up exam in the same semester will be considered on an individual basis.
- d. Absence from any unit exam, without prior notification to the Course Coordinator, will result in a grade of ZERO for that exam without opportunity for makeup.
- e. Students will not be allowed into any exam after it has begun.
 - If you arrive late for a unit exam, you must stop in the nursing suite and inform nursing faculty or staff to verify your presence. Students arriving after the start of a scheduled unit exam, with verification, must take the missed exam within one week of the scheduled exam (as per letter b) on a day and time determined by course faculty.
 - If you arrive late for a medication administration exam you will forfeit that attempt at passing the exam.
- f. Absence from a medication administration exam in any course will not be rescheduled and no makeup will be allowed. Since students are already provided multiple attempts to pass the exam, no makeup will be allowed regardless of which attempt was missed.
- g. No one will be allowed to take an exam before the scheduled date.
- h. If a student is late for the final exam, see Course Coordinator for further instructions.

EXAMS

The following criteria are established for all exams:

Students are not allowed to bring the following items to the testing area:

1. Bags, purses, wallets, back packs, book bags
2. Coats, hats, gloves, hoods, baseball caps, sleeves that extend beyond the wrist
3. Food or drink, gum, candy
4. Cell/smart phones, tablets, keyboard covers, watches, pagers or other electronic devices

Additional items may be restricted at the discretion of the faculty.

Students are allowed to bring the following items to the testing area:

1. Pen or pencil
2. Ear plugs

The following will be provided if necessary:

1. Calculators
2. Scrap paper

CONFIDENTIALITY

1. Students may not disclose, or discuss with anyone, information about the items or answers seen in the exam (this includes posting or discussing questions on the internet and social media websites).
2. Students may not reconstruct exam items using memory of the exam or the memory of others.
3. Students may not seek help from any other party in answering items (in person, by phone, text or email) during the exam.
4. Students may not remove exam items and/or responses (in any format) or notes about the exam from the testing room.

ExamSoft™ Test Taking

1. All students in the program will take nursing exams on their own required laptop computer, as detailed in the course outline. Students using testing accommodations will also be required to use their own devices.
2. If students have questions or technical difficulty during the exam, the proctor should be notified by a raised hand.
3. Students must arrive at the exam site with their laptop fully charged and are required to have a back-up power cord with them.

4. Students will be responsible for downloading Examplify to their own devices during week #1 of the first clinical course. This download will only need to be performed once per device. Updates, if available, must be downloaded as per system notifications.
5. Students will be enrolled by faculty into courses in ExamSoft™. Faculty will provide the student with access to the appropriate exams in their courses. The student will receive notification by the faculty prior to each exam, instructing the student to download the exam to their computer for testing. The student must complete this exam download prior to the start of the exam. No additional time for testing will be provided for students who have not completed this download process prior to the exam time.
6. Students may not engage in disruptive behavior at any time while in the exam room.
7. For computerized testing: students may not tamper with the computer or use it for any function other than taking the exam. The computer screen cannot be covered during the exam.
8. Should a student be unable to provide their own laptop for testing for any reason, the student will then be expected to take the exam per the course make-up exam rules. If a computer failure occurs during testing and is not able to be rebooted immediately:
 - a. The faculty will upload the portion of the exam completed by the student as soon as possible.
 - b. The student will complete a comparable set of remaining questions per the course make-up exam rules.
9. Attendance will be taken by the proctor prior to the start of every exam. No additional time for testing will be provided for students who are not prepared to begin at the start of each exam.
10. Students will be provided with one piece of scrap paper that will be collected by faculty at the end of the exam.
11. Once the student has completed the exam, they must upload the completed exam within the time frame specified by the faculty.
12. Students must adhere to the Plagiarism/Cheating rules as per the Nursing Program Student Handbook. Disciplinary action will result if plagiarism or cheating. Examples of violations of these standards include but are not limited to:
 - Sharing exam items with other students who have not taken the exam or who are not enrolled in the course
 - Sharing exam passwords with any other student
 - Sharing account password to allow another student to test under their identity
 - Failing to complete 'reverse download' of an exam upon faculty request
 - Obtaining or attempting to obtain answers from another student by viewing their computer screen or communicating in any unauthorized manner
 - Attempting to take the exam outside of the proctored area without faculty authorization

- Providing or attempting to provide answers for another student
- Cheating of any other nature
- Using cell phones in the testing area for any reason
- Recording exam items in any way (i.e. audio, photo, writing down items, etc.)
- Reading the questions aloud during the exam while other students are present in the testing area.

13. Students will comply with any investigation that needs to be conducted.

CELL PHONE AND MOBILE DEVICES IN CLASS/EXAM

Cell phones, smart watches, tablets, pagers or other electronic devices may not be brought into the testing area. (refer to the exams section)

Students must keep cell phones or mobile devices on silent mode/do not disturb during class so that others in the room are not disturbed. If the student is expecting a call due to an emergency, they should notify the faculty at the start of class that they may have to step out of class to take a call. Disruption of clinical laboratory on campus by ringing phones will result in an unsatisfactory report.

ACCESS and ACCOMMODATIONS

GCC does not discriminate on the basis of age, race, color, religion, creed, national origin, sex, marital status, sexual preference, veteran status, or disability in its educational programs, activities, admissions, and employment.

The Americans with Disabilities Act (ADA) of 1990 prohibits discrimination on the basis of a disability and mandates that equal access and reasonable accommodations be provided to qualified individuals with disabilities.

Under the ADA any person with a physical or mental impairment that substantially limits one or more of his/her major life functions is defined as disabled. Students with disabilities may not be segregated and are fully included in the institution's existing programs and activities.

GCC helps students with disabilities, assists faculty and staff members who interact with the students and work closely with community agencies. It is the student's responsibility to identify their need for services and provide the appropriate documents.

The information the student provides will be confidential. With the student's permission, only specific recommendations will be released to faculty. Please note that the college does not provide personal aids or attendants.

To ensure that accommodations/services are in place at the beginning of the semester, it is strongly recommended that students call to make an appointment with Access & Accommodations Office personnel before the first day of classes at (585) 343-0055, ext. 6351. **Students will be required to bring the appropriate documentation and the completed Services Intake Form to the meeting.** At this time

the information will be reviewed and reasonable accommodations will be recommended. The college makes every effort to process requests for accommodations in a timely manner.

- Students must submit their accommodations documentation to the nursing department office at least five business days prior to the first exam of the semester (or five business days prior to the exam for which they are seeking accommodation).

More information available at <https://www.genesee.edu/home/offices/access-accommodation-services/>

DOSAGE CALCULATION

Each course has specific expectations and requirements that must be met in order to progress to the next nursing course. The following requirements are in place:

N111: N111 students must pass a dosage calculation exam with a grade of 90% or better in order to meet the requirements of the course.

1. A student will have three (3) opportunities to pass the dosage calculation exam during the course of the semester.
2. Absence from a dosage calculation exam will not be rescheduled and no makeup will be allowed. Students who arrive late for the exam will not be admitted to the room and will forfeit this attempt to pass the exam.
3. These exams will be scheduled at intervals at the discretion of the faculty.
4. Once a student passes the exam, with a grade of 90% or better, the requirement is met.
5. If a student cannot achieve a grade of 90% after three (3) exams, the student's final grade for N111 will be reduced by 5 points. The student will be required to complete remediation and will be issued a Caring Contract for the next semester.

MEDICATION ADMINISTRATION EXAMS

N112: N112 students must pass a Medication Administration Exam with a grade of 90% or better on each section of the two-part exam in order to meet the requirements of the course.

1. A student will have three (3) opportunities to pass the Medication Administration Exam during the course of the semester. These exams will be scheduled at intervals at the discretion of the faculty.
2. Absence from a medication administration exam will not be rescheduled and no makeup will be allowed. Students who arrive late for the exam will not be admitted to the room and will forfeit this attempt to pass the exam.
3. If a student is only taking one section of the medication administration exam, the student will have one half of the allotted time to complete it.
4. Once a student passes the exam with a grade of 90% or better on each section, the requirement is met.
5. If a student cannot achieve a grade of 90% on each section after three (3) exams, the student's final grade for N112 will be reduced by 5 points for each section not passed. The student will be required to complete remediation for the section(s) not completed successfully and will be issued a Caring Contract for the next semester.

N129: N129 students must pass a Medication Administration Exam with a grade of 90% or better on each section of the two-part exam in order to meet the requirements of the course.

1. A student will have three (3) opportunities to pass the Medication Administration Exam during the course of the semester. These exams will be scheduled at intervals at the discretion of the faculty.
2. Absence from a medication administration exam will not be rescheduled and no makeup will be allowed. Students who arrive late for the exam will not be admitted to the room and will forfeit this attempt to pass the exam.
3. If a student is only taking one section of the medication administration exam, the student will have one half of the allotted time to complete it.
4. Once a student passes the exam with a grade of 90% or better on each section, the requirement is met.
5. If a student cannot achieve a grade of 90% on each section after three (3) exams, the student's final grade for N129 will be reduced by 5 points for each section not passed. The student will be required to complete remediation for the section(s) not completed successfully and will be issued a Caring Contract for the next semester.

N211: N211 students must pass a Medication Administration Exam with a grade of 90% or better on each section of the two-part exam in order to meet the requirements of the course.

1. A student will have three (3) opportunities to pass the Medication Administration Exam during the course of the semester. These exams will be scheduled at intervals at the discretion of the faculty.
2. Absence from a medication administration exam will not be rescheduled and no makeup will be allowed. Students who arrive late for the exam will not be admitted to the room and will forfeit this attempt to pass the exam.
3. If a student is only taking one section of the medication administration exam, the student will have one half of the allotted time to complete it.
4. Once a student passes the exam with a grade of 90% or better on each section, the requirement is met.
5. If a student cannot achieve a grade of 90% on each section after three (3) exams, the student's final grade for N211 will be reduced by 5 points for each section not passed. The student will be required to complete remediation for the section(s) not completed successfully and will be issued a Caring Contract for the next semester.

N212: N212 students must pass a Medication Administration Exam with a grade of 90% or better on each section of the two-part exam in order to meet the requirements of the course.

1. A student will have three (3) opportunities to pass the Medication Administration Exam during the course of the semester. These exams will be scheduled at intervals at the discretion of the faculty.
2. Absence from a medication administration exam will not be rescheduled and no makeup will be allowed. Students who arrive late for the exam will not be admitted to the room and will forfeit this attempt to pass the exam.
3. If a student is only taking one section of the medication administration exam, the student will have one half of the allotted time to complete it.
4. Once a student passes the exam with a grade of 90% or better on each section, the requirement is met.
5. If a student cannot achieve a grade of 90% on each section after three (3) exams, the student's final grade for N212 will be reduced by 5 points for each section not passed. The student will be required to complete remediation for the section(s) not completed successfully prior to the start of the capstone experience and the capstone preceptor will be notified that the student requires further work on medication administration.

Please see individual course syllabi for more information regarding these exams.

STANDARDIZED TESTING

A goal of the Nursing Program is to prepare graduates for success on the NCLEX–RN® examination. In order to assess readiness for the NCLEX–RN® examination, students will be given nationally standardized assessment examinations at intervals throughout the program. These may be computerized or paper/pencil exams.

This testing program has been planned to:

1. Apprise students on their achievement of course objectives at various stages of the program.
2. Allow the students and faculty to compare scores of GCC students with those of students in AD programs throughout the country.
3. Assist the student in preparing for the National Council Licensure Examination for Registered Nurses
4. Assist the faculty in monitoring the effectiveness of the curriculum and identifying areas that may require modification.

The results of each exam are meant to provide guidelines for the students' strengths and areas for improvement in knowledge and skills required by the nursing profession for safe and effective entry level practice.

See exam policy.

EXAM REVIEW

Students will have the opportunity to access their individual Strengths and Opportunities Report through ExamSoft™ after every exam. Based on this report, if the student needs further clarification, they may schedule an appointment with the instructor to discuss their questions.

If a student desires to discuss alternate answers and rationale for individual questions on the unit exam during this appointment with the faculty member, the student must bring information from one resource required by the course to support their position. The appointment for this discussion must be scheduled within one week of the exam and must occur before the next exam is given. Discussion of the last unit exam of the semester must occur before the final exam is given, unless the last unit exam of the semester is given less than one week before the final.

While faculty will listen and respond to students' concerns and support alternate answers to exam questions, faculty decisions are FINAL.

ATI proctored exams are not the property of the Nursing department and are therefore unavailable for review.

PLAGIARISM/CHEATING PROCEDURE

The term “cheating” includes, but is not limited to; (1) use of any unauthorized assistance in taking quizzes, tests, or examinations; (2) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; (3) the acquisition, without permission, of tests or other academic material, belonging to a member of the College faculty or staff or (4) submission of work as original that was completed in a previous course or semester.

The term “plagiarism” includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgement. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

Plagiarism may be intentional – as in a false claim of authorship – or unintentional – as in a failure to document information sources using MLA (Modern Language Association), APA (American Psychological Association) or other style sheets or manuals adopted by instructors at the College. Presenting ideas in the exact or near exact wording as found in source material constitutes plagiarism, as does patching together paraphrased statements without in-text citation.

As outlined in the Student Code of Conduct, penalties for plagiarism or cheating disciplinary action may include, but is not limited to: a failing grade on an assignment or test, a failing grade for the course, suspension or expulsion from the college.

For further information, see http://gccnet.genese.edu/collegeinfo/college_procedures/401.pdf

NURSING PROGRAM PLAGIARISM/CHEATING DISCIPLINARY ACTION

The nursing faculty considers plagiarism and cheating to be serious offenses. The incident of plagiarism/academic dishonesty will be reported to the Dean of Students per college communication procedures.

A first-time incidence of plagiarism will result in mandatory completion of the plagiarism workshop through the library. An unsatisfactory report will be issued. Additional consequences will be the decision of the course faculty.

A second incidence of plagiarism will result in dismissal from the nursing program and ineligibility for readmission.

Any incidence of cheating may result in a reduced or failing grade on an assignment or exam (including a grade of zero), a failing grade for the course and/or dismissal from the program.

Additional consequences for cheating on an exam will be the decision of the faculty and may include receiving a grade of zero and/or dismissal from the program.

DISMISSAL

A student may be subject to the maximum sanction of dismissal from the program for any of the following substandard academic or professional performances as follows:

1. A final grade of less than a “C” (“C-” is less than a “C”) in a required nursing course.
2. A final grade of “CF” (Clinical Failed) in a required clinical.
3. Three unsatisfactory reports in any nursing course.
4. Five cumulative unsatisfactory reports during the program.
5. A felony conviction or plea of guilty to a felony while enrolled in the nursing program.
6. Any event that could result in either academic or professional probation for a student as described in The Genesee Community College Student Code of Conduct
http://gccnet.genesee.edu/collegeinfo/college_procedures/401.pdf
7. Any event that is in violation of the ANA Code of Ethics for Nurses’ or the National Student Nurses’ Association Code of Academic and Clinical Conduct.
8. Acts of negligence, abuse, malpractice or violation of HIPAA policy as determined by course faculty.

READMISSION

READMIT APPLICANTS

If a student is dismissed or withdraws from the program and wishes to be readmitted, they must:

1. have earned a minimum grade of 70 in the course to be repeated (or have a minimum average of 70 on the exams that were completed at the time of withdrawal).
2. have a cumulative core GPA of 2.75 or better, excluding the failed nursing course.
3. meet with the Nursing Director for an exit interview.
4. submit a Readmission Request Form to the Nursing Director.
5. have failed no more than one nursing course. Failure of two nursing courses taken in different semesters during the program results in **permanent** ineligibility for readmission.

If readmitted, the student must be able to complete the nursing program within 5 years of initial matriculation.

A rubric will be used to score applicants for readmission to the Nursing Program. Readmission is granted on a space available basis. Students are readmitted from the highest score until all spaces are filled.

1. If a student withdraws failing, they may only be readmitted once.

2. If a student withdraws for any reason, and is in good standing, they will be limited to two readmissions.
3. A student should request readmission for the next semester within 7 business days of online posting of their final grade in a course. If this deadline is not met, application may be deferred to a future semester.
4. Caring Contracts are required of all repeating students.

COMPLAINTS

Students must follow the chain of command in the nursing program. If a student has an issue or concern with an instructor, the student must contact the instructor first. If the issue is not resolved, the student must meet with the instructor and course coordinator. A student complaint is an expression of dissatisfaction about the nursing program expressed in writing submitted to the Nursing Program Director and resolution of a student complaint is a written response from the Nursing Program Director to the written complaint, outlining activities to address the complaint, if warranted.

APPEALS

GCC students having a complaint concerning an academic matter (for example, a course grade, graduation requirements, transfer credit) may grieve the complaint as described below. (Academic probation status appeals use a separate appeals process.)

Before the appeal process begins the student must discuss the complaint with the faculty or staff member whose action prompted the complaint. If the complaint is not resolved at this point, the student must then discuss the complaint with the appropriate academic director or supervising dean, in the absence of the director. When a complaint is not resolved to the student's satisfaction, they may appeal to the Academic Standards Committee of the Academic Senate for a decision on the complaint (The appeals chair will verify that these discussions have taken place or facilitate them.)

1. The student must initiate contact with the Academic Standards Committee by submitting a Request to Appeal form electronically via the Genesee Community College website. The form can be found at <https://faculty.genesee.edu/senate/appeal.htm>. The appeal form will be forwarded to the Academic Standards Committee Appeals Chair, the Executive Vice President for Academic Affairs, and the course instructor. There is a fifteen-day statute of limitations to initiate contact with the Academic Standards Committee on all student academic appeal issues. This statute of limitations period begins on the first day of the next full semester (Fall or Spring) following the post date of the disputed grade. Exceptions to this statute of limitations may be made on a case by case basis. This decision will be made by the appeals chair.
2. The student will be contacted by the Academic Standards Appeals Chair and the appeal process will begin. Copies of the appeal procedure details are available in the Office of the Vice President of Student and Enrollment Services.

3. Decisions of the Academic Standards Committee may be appealed by the student to the Executive Vice President for Academic Affairs. The decision by the Executive Vice President for Academic Affairs will be final.

This information can be found at <https://www.genesee.edu/home/academics/student-academic-appeals/>.

PARENTAL and MEDICAL LEAVES OF ABSENCE

In anticipation of the birth or adoption of a child, the student may request a one-semester Parental Leave of Absence from their course of study. The student must meet with the Nursing Director to request a Parental Leave of Absence prior to the beginning of the semester during which leave will occur. Prior to resuming studies following the Parental Leave of Absence, the student must provide the Nursing Director with medical clearance indicating they are able to perform the Essential Functions for Participation in the Nursing Program and to return to Clinical Laboratory. Students who voluntarily step out for the birth or adoption of a child will be readmitted in the subsequent semester. The expectation is that the student returns during the semester immediately following his or her Parental Leave of Absence.

A student who experiences an unexpected serious medical issue that impairs their ability to continue in the course or clinical rotation should meet with the Nursing Director to discuss medical leave. Each request will be evaluated on an individual basis. Prior to resuming studies following the Leave of Absence, the student must provide the Nursing Director with medical clearance indicating they are able to perform the Essential Functions for Participation in the Nursing Program and to return to Clinical Laboratory without restrictions. The expectation is that the student return during the semester immediately following their Leave of Absence. If return is delayed longer than two semesters the student may be required to retake the course.

CHILD ABUSE REPORTING AND INFECTION CONTROL CLASSES

N.Y.S. law requires that anyone graduating from a registered nursing program must have completed two hours of education regarding Child Abuse recognition and reporting and classes on Infection Control Techniques and Barrier Precautions. To meet this requirement, attendance at specific class sessions/online course participation as noted on course syllabi is mandatory. If circumstances interfere with attendance, the student is required to see the instructor about completing the class and provide documentation that the requirement has been met.

HEALTH COMPLIANCE

The following requirements are necessary to maintain and promote good health practices and to comply with our clinical agency agreements. **Documentation of a current Health Report, ALL current immunizations, and current BLS MUST be submitted before the first day of clinical in the laboratory, community or hospital setting.** Students will not be allowed to participate in ANY clinical activities until requirements are met and will be issued an unsatisfactory report if deadlines are not met.

If a student begins the semester in compliance but has a requirement or requirements that expire during the semester, **it is the student's responsibility** to update these requirements and provide documentation to the nursing department secretary before the expiration date. Failure to update health information at any time during the semester will result in an unsatisfactory report (see Unsatisfactory Policy) and the inability to participate in clinical activities until the information is complete.

Three missed GCC clinical experiences within any one course, including those due to incomplete health or CPR information, will result in a clinical failure, and thus failure of the course (see Attendance Policy).

IMMUNIZATIONS and TESTING

All students must submit proof of the following immunizations/testing to the **Nursing Department Office**. Some immunizations may be available at the Genesee County Health Department: <https://www.co.genesee.ny.us/departments/health/> or at local pharmacies. *If unable to provide documentation of immunization, then documentation of titers must be submitted.

1. **MMR (Measles, Mumps, Rubella) *** - Two doses of combined or individual vaccines are required. If you were born before January 1, 1957, you are exempt from this requirement.
2. **Varicella (Chicken Pox) *** - If no history of disease, proof of two doses or titers indicating immunity (copy of titer report must accompany immunization form) must be provided.
3. **Tetanus/Diphtheria/Pertussis** – Submit proof of Tdap or Td booster within the last 10 years.
4. **Hepatitis B -**
 - **Hepatitis B immunization:** Documentation of completion of the 3-dose series. **OR**
 - **Hepatitis B titer:** Hepatitis B titer report **OR**
 - **Declination statement:** form stating you are aware of the availability of immunization but decline to receive it.
5. **InFLUenza** - Recommended by the New York State Health Department that healthcare personnel, including nursing students, receive a flu shot every fall. Receive the vaccine after Sept. 1 each year and submit proof. If you decline, submit a declination form and you are required to wear a mask in clinical in the community.
6. **COVID-19** - Mandated by New York State Health Department for healthcare facilities requiring proof prior to participating in clinical assignments.

***NOTE: If you have been registered for less than 6 credits in the past and are now going to be registered for more than 6 credits you MUST ALSO:**

1. Submit documentation of MMR immunization (requires 2 doses) or titer results to the **College Health Office on the main campus.**
2. Submit documentation of meningitis immunization (or signed waiver form) to the **College Health Office on the main campus.**

TUBERCULOSIS SCREENING AND INDICATIONS FOR TESTING

Annual TB screening includes:

- Complete a baseline individual TB risk assessment (**see form**)
- TB symptom evaluation by your healthcare provider
- **A TB test (i.e., TB blood test or a TB skin test) required for those initially entering the program**
- Additional evaluation for TB disease as needed

Known positive reactors/positive converters for the skin test must follow the PPD Screening Procedure.

PPD (TB SKIN TEST) = NEGATIVE TEST RESULTS:

Results of less than 10 millimeters of induration indicate a negative result. **Annual TB (skin/blood) testing is no longer routinely recommended for most nursing students unless they have an occupational risk, an ongoing exposure or it is required by the clinical facility.**

PPD SKIN TEST = KNOWN POSITIVE REACTORS (from prior testing, the student knows they test 10 millimeters or more) **SCREENING PROCEDURE:**

Prior to admission to the nursing program, students are required to have a chest x-ray and evaluation for signs and symptoms of active disease. Annually thereafter, known positive reactors will be required to be evaluated by a healthcare provider, for the signs and symptoms of active disease. Documentation of this evaluation and a statement from the provider reflecting that no active disease is present will be required. Symptoms to be assessed are:

1. Productive cough of 3 or more weeks duration
2. Unexplained night sweats
3. Unexplained fever
4. Unexplained weight loss

PPD SKIN TEST = POSITIVE CONVERTOR (results were always negative before and they are now positive for the first time): Results of 10 or more millimeters of induration indicate a positive result that will require **prompt** follow-up. The student will be evaluated by a healthcare provider and will be removed from any clinical assignments until a health clearance has been given.

1. The student should be evaluated for the following symptoms:
 - a. Productive cough of 3 or more weeks duration,
 - b. Unexplained night sweats,
 - c. Unexplained fever, and
 - d. Unexplained weight loss.
2. The student will be required to have written evidence of a chest x-ray and other diagnostic tests as determined by the healthcare provider.

HEALTH INSURANCE

Clinical affiliates where students complete clinical rotations require that students carry health insurance. The student must provide a copy of a health insurance card to the nursing program secretary before they are able to attend clinical.

PHYSICAL EXAMINATION

A physical exam by a healthcare provider is required before starting the program. Students are required to complete a health reassessment form annually thereafter. Clinical agencies require annual physicals or reassessments, and students will not be permitted to attend clinical unless this documentation is current.

1. BLS

Basic Life Support (BLS) for the Healthcare Provider from the American Heart Association or CPR for the Professional Rescuer from the American Red Cross is required for all enrolled nursing students. No other CPR programs will be allowed. **No online CPR classes will be accepted!** The certification must be current throughout the entire program. Once you have completed the training, you will be issued or emailed a card. A copy of your card (both front and back) must be presented in the nursing office. Students will not be allowed to attend clinical without current CPR certification and will be given an unsatisfactory report. CPR classes are offered at the beginning of each semester at the GCC School of Nursing through <https://mylifesupporttraining.com/>.

It is the student's responsibility to keep these requirements current throughout the duration of the program. Failure to do so will result in your being prohibited from attending clinical and result in an unsatisfactory report.

ADDITIONAL REQUIREMENTS

Change in Health Status: Should a change in health status arise that interferes with clinical performance (including but not limited to injury, hospitalization, surgery or pregnancy), additional documentation is required to ensure student and client safety. The student must provide documentation from the health care provider that releases the student to participate in clinical activities and to perform the essential functions of a student nurse as outlined in the program handbook. Additional documentation may be mandated by individual clinical sites.

Transportation: To accommodate individual learning needs, students may be assigned to day, evening, night, or weekend clinical experiences within Western New York. Students must provide their own transportation to clinical sites.

Presence of Non-Nursing Students: The presence of anyone other than a current nursing student in the GCC Class, Clinical, or student study areas is prohibited. Family members, friends, and children are not allowed in these areas at any time. If any of these individuals are discovered, they will be asked to leave immediately. Refusal to do so will result in a call to Public Safety.

PHYSICAL AND MENTAL REQUIREMENTS (Technical Standards)

The Genesee Community College Nursing Program requires that an applicant for admission to the program must possess certain abilities and skills in the areas of intellect, sensory function, communication, fine and gross motor function, and behavior. This document outlines the minimum abilities each applicant must possess, with or without accommodation, prior to entry into the program. The department will not discriminate on the basis of race, color, creed, national origin, ancestry, citizenship, gender, sexual orientation, religion, age, or disability.

In order to assume the responsibilities and perform the duties of a nursing student, individuals must satisfy the following:

1. Intellectual abilities requiring reason, analysis, problem solving, critical thinking, self-evaluation, and lifelong learning skills are required. Students must be able to learn, integrate, analyze, and synthesize data. Comprehension of three dimensional and spatial relationships is necessary. Consistent, accurate, and prompt integration of information is required, and is critical in emergency situations.
2. Somatic sensation and functional use of all of the senses is required. The applicant must be able to read medical records, monitor equipment readings, and perform visual assessments. The applicant must be able to hear patient communications, equipment and alarm sounds, call light systems, auditory patient assessments (lung sounds, bowel sounds), take manual B/Ps, and hear telephone conversations. Toleration of the sight and odor of blood and other bodily excretions and secretions is required.
3. The applicant must be able to communicate effectively with patients across the lifespan, and with families, peers, faculty, and health care professionals. Interpersonal communication is vital to the relationship between the nursing student and the patient. Forms of communication include verbal speech (i.e., give verbal report and talk on the telephone), nonverbal actions, and written format.
4. The applicant must be able to execute those motor movements required to provide safe, comprehensive nursing care. The applicant must be able to tolerate a physically taxing workload. To meet the GCC Nursing Program outcomes, the applicant must be able to perform the following standard nursing skills including, but not limited to:
 - a. lift and carry up to 50 pounds
 - b. push/pull up to 100 pounds
 - c. Move efficiently enough to meet the needs of several clients in a timely fashion
 - d. Lift, position, or move an unconscious patient to perform lifesaving procedures
 - e. Transfer clients to and from wheelchairs, stretchers, beds and x-ray tables
 - f. Move/operate client conveyance devices and equipment such as stretchers, wheelchairs and monitors
5. The student must possess emotional health to assure full utilization of their intellectual abilities, exercise good judgment, and prompt completion of all responsibilities associated with the care of patients. The students must be able to function effectively under stress. Personal and professional self-control and tactfulness must be maintained. Compassion, integrity, empathy, and respect are all personal qualities that are necessary for the professional nurse.

CLINICAL DRESS CODE

The GCC student nurse uniform is representative of the College and of the nursing profession.

1. The nursing uniform shall consist of blue LANDAU scrub top and pants (from GCC bookstore) cleaned and pressed; only white tee shirts or turtlenecks are allowed underneath the uniform.
2. A white lab coat or white nursing scrub jacket is the only outerwear to be worn over the uniform. Fleece are not appropriate in clinical at the agency or on campus.
3. A GCC nursing student photo ID must be visible and worn on the left chest of the nursing uniform. The second-year students wear the GCC patch on the left sleeve of the nursing uniform near the top.
4. Nursing shoes should be clean and polished. Professional shoes/sneakers that are waterproof in a white base color (not canvas/mesh tennis shoes or open back shoes, such as crocs) must be worn with the uniform.
5. Only clean uniforms not worn in the clinical setting before coming to class may be worn in the classroom or in public (restaurants, stores, etc.). When wearing the GCC uniform in public, behavior that reflects positively on the school and on the nursing profession is expected.
6. For mental health/community clinicals, professional dress clothes/attire is required. GCC Photo ID must be visible.
7. Hair should be worn above the collar and must be secured behind the head so that it stays behind the shoulders (no long ponytail or hanging braids). Facial hair must be close-cropped and neatly trimmed. Hair should be of natural color (for example: blue, pink, etc. are not allowed). Head covers and bands should be white, blue or black in color.
8. Natural make up and lashes may be worn. No artificial or lash extensions are allowed. Avoid the use of fragrances.
9. Fingernails should be short and well-manicured with clear nail polish only. Artificial nails are not allowed.
10. Only small stud earrings, a watch and wedding bands are allowed. Smart watches cannot be worn in the clinical setting.
11. Non-offensive tattoos are allowed, but students should be prepared to answer questions about them from clients if asked. (Faculty may request tattoos to be covered in the clinical setting depending on agency policy.)
12. Students must meet the requirements of the facility where they attend clinical, in addition to the GCC Nursing clinical dress code.
13. Professional behavior is required while in role of a GCC student (for example: smoking, gum chewing is not allowed in the clinical setting).

MEDICATION ADMINISTRATION IN THE CLINICAL SETTING

1. All medications via any route must be administered under the direct supervision of an RN - instructor, preceptor or co-assigned staff RN. This includes:
 - a. verification of three checks and eight rights of medication administration.
 - b. direct observation and supervision of the preparation of the medication(s) and administration of the medication(s) to the patient.
2. Students will not administer IV push medications.
3. Should the instructor or preceptor need to delegate responsibility for direct supervision of medication preparation and administration to a second staff RN, the second RN assumes full responsibility for the patient and the student.
4. Students administering medications must document using their own computer access, when available, or as per agency policy.

HIPAA

Health Insurance Portability and Accountability Act of 1996 (HIPAA) is federal legislation for the protection and confidentiality of health information.

1. All nursing students and faculty are required to complete HIPAA training and abide by the policy.
2. Nursing students are provided content related to HIPAA and must achieve a passing score (as determined by faculty) on a post test before they will be allowed to attend clinical.
3. In addition, clinical facilities may require site specific HIPAA training in addition to the GCC Nursing Program training. Students/faculty must comply with this training as well.
4. Any violation of HIPAA may result in dismissal from the GCC Nursing Program.

MANAGEMENT OF EXPOSURE TO BLOOD AND OTHER INFECTIOUS BODY FLUIDS

If any GCC nursing student has a parenteral (e.g., needle–stick or cut) or mucous membrane (e.g., splash to eye or mouth) exposure to blood or other body fluids or has a cutaneous exposure involving large amounts of blood or prolonged contact with blood, the incident should be reported immediately to the faculty. Follow–up according to facility and CDC recommendations should be followed. A blood specimen should be drawn from the individual exposed and tested. If possible, blood testing of the source of contact should be done as well. Pretest counseling of the student and contact should be provided, as well as any necessary post–test counseling or referral. In situations where the source refuses testing or consent cannot be obtained, the exposure should be handled as if the source tested positive for HBs, Ag, HCV, and HIV antibody.

All students will report any accident/injury/illness to the nursing instructor immediately. The instructor will direct the student to the appropriate department (i.e., employee health, ER) if necessary and per agency policy. The student will be responsible for any charges incurred by treatment.

If the instructor determines that the student is unable to perform safe patient care, or is potentially contagious to others, the instructor will send the student home.

Refer to CDC protocol for post exposure follow-up: <https://www.cdc.gov/niosh/topics/bbp/>

The purchase of any post–exposure treatments or vaccines will be the financial responsibility of the individual student.

INFECTION PREVENTION

GCC Nursing Students, as healthcare workers, are exposed to communicable diseases as part of their clinical/laboratory experience in their course work above and beyond exposure experienced by students enrolled in non–health related courses. The following information is intended to prevent the spread of communicable diseases to and from students and clients through education and practice.

DEFINITION OF TERMS

CDC: Center for Disease Control based in Atlanta, Georgia is a federal agency under the Department of Health, Education and Welfare. It is considered to be the ultimate authority on communicable diseases. Guidelines for prevention of communicable diseases by the CDC are used in health care institutions throughout the USA.

COMMUNICABLE DISEASES: An illness due to a specific infectious agent or its toxic products which arises through transmission of that agent or its products from an infected person, animal, or inanimate reservoir to a susceptible host, either directly or indirectly through an intermediate plant or animal host, vector, or the inanimate environment. i.e., HIV, Hepatitis B, Herpes, TB.

EXPOSURE: As defined by CDC for specific diseases. Exposure to AIDS and Hepatitis B consists of contact of infected blood or body fluids to mucous membranes or non–intact skin.

In order to prevent non–infected students from acquiring communicable diseases from infected clients cared for during GCC clinical experience:

1. Students will abide by affiliating hospital policies regarding precautions for caring for infected clients.
2. All students will learn principles of epidemiology, modes of transmission and prevention of communicable diseases. They will be taught Standard Precautions for all clients using the most recent guidelines set forth by the CDC. Learning of these precautions will be verified by attaining a passing grade through testing. Students will practice these precautions in all affiliating hospitals and in the campus learning laboratory, and will be monitored by clinical instructors to ensure adherence to the recommended practices.
3. Students who have been exposed to an infection will be tested, if appropriate, as soon as possible for antibodies to the disease. Testing will be conducted at the student’s expense. The student will

inform the faculty in writing as to whether treatment has been advised by a healthcare provider and is being instituted. Upon completion of the treatment, the healthcare provider will inform the faculty in writing.

In order to prevent students, faculty, and clients from acquiring diseases from infected students:

1. Students who are aware that they are carriers of or who have a communicable disease will inform the Director of the Nursing Program upon matriculation into the program.
2. All students will be educated as to modes of transmission of diseases and practices to prevent transmission.
3. Determination of whether an infected student should be excluded from direct client contact will be made by the Nursing Program Director in consultation with the student's personal healthcare provider upon receipt of student's written permission. Determination will be based on:
 - a. The mode of transmission of the disease and potential danger to others, using Center for Disease Control (CDC) guidelines.
 - b. The physical condition of the student and risk of acquiring other infections from clients with whom the student may come in contact.

CELL PHONE AND MOBILE DEVICES IN CLINICAL

Use of cell phones or mobile devices during clinical laboratory on campus or in patient care areas of the clinical facility is prohibited. Devices may be used only when the student leaves the patient care area for breaks or if the instructor **specifically** grants permission for the use of a device for an approved purpose. Students can provide the nursing office direct number (585-345-6837) as an additional number to call in case of emergency. The department will then call the unit where the student is located with the message.

UNSATISFACTORY REPORT

It is expected that each student will exhibit a standard of behavior that reflects accountability and responsibility for their actions in nursing. These behaviors include, but are not limited to, those in the following documents:

1. The NSNA Code of Academic and Clinical Conduct
2. The ANA Code of Ethics and the GCC Student Code of Conduct
http://gccnet.geneseee.edu/collegeinfo/college_procedures/401.pdf
3. Genesee Community College's Statement of Student Rights and Responsibilities
www.geneseee.edu/home/about/administration/consumer-information/online-student-handbook/
4. The Professional Performance Standards and Confidentiality Agreement
5. GCC Nursing Program Policies and individual course policies
6. GCC Nursing Program Student Handbook

A pattern of non-compliance or violations of nursing program rules will result in the issuance of a written Unsatisfactory Report. Examples include, but are not limited to:

1. Absence from clinical without notifying the instructor prior to the start of the clinical experience (in lab or at healthcare agency).
2. Tardiness to GCC Clinical experiences without notifying the instructor prior to the start of the experience.
3. Inappropriate use of a cell phone or personal digital device (PDA) in the clinical area.
4. Disrespectful or abusive behavior toward instructors, classmates, clients, or healthcare personnel.
5. Disruptive behavior *in class* or GCC Clinical experiences.
6. Failure to submit GCC health policy requirements (physical, PPD, immunizations, CPR) on time.
7. Failure to report a change in health status that interferes with clinical performance.
8. Acts of negligence or failure to follow policies while caring for a client during GCC Clinical.

The instructor who issues the Unsatisfactory Report will meet with the student to discuss the behavior; it may include remediation or a behavioral plan. The student will have the opportunity to have input into a plan and document their response to the report. The report will become part of the student's record in the nursing program. Three written reports within any one semester will result in failure of the course and dismissal from the nursing program. Five reports issued throughout the program will result in dismissal from the program.

SOCIAL NETWORKING

INTRODUCTION

Social media possesses tremendous potential for strengthening personal relationships and providing valuable information to health care consumers. Nursing students need to be aware of the potential ramifications of disclosing patient-related information via social media. Nursing students should be mindful of hospital policies, relevant state and federal laws, and professional standards regarding patient privacy and confidentiality and its application to social and electronic media.

National Council of State Boards of Nursing (2011). *White Paper: A Nurse's Guide to the Use of Social Media* [White paper]. https://www.ncsbn.org/public-files/Social_Media.pdf

GUIDELINES

The following guidelines are intended to minimize the risk of using social media. In reference to the statements below, the word “patient” also refers to all mannequins and/or patient actors in the lab. Noncompliance or violation of any of these statements may be grounds for dismissal from the GCC Nursing Program.

“It is important to recognize that instances of inappropriate use of social media can and do occur, but with awareness and caution, students can avoid inadvertently disclosing confidential or private information about patients.”

The following guidelines are intended to minimize the risks of using social media:

1. First and foremost, nursing students must recognize that they have an ethical and legal obligation to maintain patient privacy and confidentiality at all times.
2. Nursing students are strictly prohibited from transmitting by way of any electronic media any patient-related image. In addition, students are restricted from transmitting any information that may be reasonably anticipated to violate patient rights to confidentiality or privacy, or otherwise degrade or embarrass the patient.
3. DO NOT share, post or otherwise disseminate ANY information, including images, about a patient or information gained in the nurse-patient relationship with anyone unless there is a patient care related need to disclose the information or other legal obligation to do so.
4. DO NOT identify patients by name or post or publish information that may lead to the identification of a patient. Limiting access to postings through privacy settings is not sufficient to ensure privacy.
5. DO NOT refer to patients in a disparaging manner, even if the patient is not identified.
6. DO NOT take photos or videos of patients on personal devices, including cell phones or iPads.

7. Maintain professional boundaries in the use of electronic media. The fact that a patient may initiate contact with a student does not permit the student to engage in a personal relationship with the patient.
8. Promptly report any identified breach of confidentiality or privacy.
9. Be aware of and comply with employer policies regarding the use of employer-owned computers, cameras and other electronic devices and use of personal devices in the workplace.
10. Do not make disparaging remarks about employers, clinical placement sites or co-workers. Do not make threatening, harassing, profane, obscene, sexually explicit, racially derogatory, homophobic or other offensive comments.”

Any statement made within any social networking site (i.e. Snapchat or Instagram) which can cause actual or potential harm or injury to another person, to the GCC Nursing program or to Genesee Community College itself, may be grounds for dismissal from the program. A social networking infraction will be reviewed by full faculty.

Using social networking to contact preceptors or faculty is not an appropriate means of professional communication. As a reminder, it is a violation of HIPAA policies to discuss ANY aspect of GCC Clinical on social networking sites. In addition to dismissal from the program, violation of HIPAA policy is subject to federal prosecution.

https://www.ncsbn.org/public-files/NCSBN_SocialMedia.pdf

DRUG/ALCOHOL ABUSE

In response to requirements of certain external agencies providing clinical experiences for nursing students, any student who enrolls in the GCC nursing program and desires to participate in courses which have a clinical component may be required to have an initial pre-clinical drug/alcohol screening at their own expense. The student must abide by the College’s Alcohol and Drug Abuse Policies and Information, and the Clinical Agency Policy for which the student is assigned clinical practice.

A positive response to illicit drug or alcohol testing may result in further testing and/or dismissal from the program. Appropriate referrals for assistance will be offered to the student as listed in the GCC Code of Conduct <https://www.genesee.edu/assets/file/policies/GCC-Student-Code-of-Conduct.pdf>

CLINICAL PLACEMENT BACKGROUND CHECK

The use of background checks for individuals working in clinical settings is one of the means agencies use to protect clients. Agencies may use different criteria for students than are used for employees or may exempt them entirely. Clinical agencies have the right to establish criteria that would exclude a student from placement at their facility. Some of GCC’s clinical affiliates do conduct background checks on students assigned to their site for a clinical rotation.

The clinical agencies have the right to accept or deny student placement related to a positive background finding. If a clinical facility denies a student placement for a positive background finding, the Nursing Program will evaluate alternative placement sites, however all students are expected to meet course objectives as defined by the course syllabi and program policy.

LEGAL LIMITATIONS TO LICENSURE

If an applicant or enrolled student has been convicted of a crime or if legal charges are pending, an investigation will be conducted. Felony convictions may result in denial of acceptance to the program due to inability to participate in the clinical portion of the program and/or ineligibility for Registered Nurse (RN) licensure.

Graduation from the program does not guarantee licensure. Refer to the New York State Education Department Office of the Professions, State Education Building 2nd floor, Albany, NY12234.
(www.op.nysed.gov.)

Completion of the Nursing Program does not assure admittance to attempt the licensure examination. Graduates of this Nursing Program meet the education requirement for admittance to the RN licensure exam, however, there is a requirement that the applicant be of "good moral character" and a fee must be paid for the test. On the application for the test the applicant is required to truthfully answer the following questions:

1. Have you ever been found guilty after trial, or pleaded guilty, no contest, or nolo contendere to a crime (felony or misdemeanor) in any court?
2. Are criminal charges pending against you in any court?
3. Has any licensing or disciplinary authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a professional license or certificate held by you now or previously, or ever fined, censored, reprimanded or otherwise disciplined you?
4. Are charges pending against you in any jurisdiction for any sort of professional misconduct?
5. Has any hospital or licensed facility restricted or terminated your professional training, employment, or privileges or have you ever voluntarily or involuntarily resigned or withdrawn from such association to avoid impositions of such measures?

In accordance with Federal regulations, the New York State Human Rights Law, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act, Genesee Community College does not discriminate on the basis of age, race, religion, color, creed, marital status, veteran's status, sexual orientation, national origin, gender, or disability in admissions, educational programs, activities, or employment. Title IX and Section 504 Coordinator

CLASS CANCELLATION

In the event of the college closing, check the GCC website at <https://www.genesee.edu>. For cancellation of individual nursing classes/GCC clinical on campus, check announcements or messages in the course Brightspace page. For cancellation of clinical experiences, please refer to instructions given by clinical instructor.

CIVILITY

Civility is generally defined as being polite, courteous and respectful to others. Conversely, incivility can be described as any “speech or action that is disrespectful or rude or ranges from insulting remarks and verbal abuse to explosive, violent behavior.”* The GCC Nursing Program is dedicated to creating a safe teaching-learning environment founded on respect and human dignity for all. Therefore, uncivil behavior will not be tolerated from students, faculty or staff in any venue (class, clinical, or lab).

A student experiencing uncivil behavior from another student should first attempt to address their concerns with that student, unless they feel threatened or unsafe. In that case, or if the conversation is ineffective and the behavior continues, the student should speak with the Course Coordinator. If the issue is not resolved, the student should make an appointment with the Director. The Director will address the problem as per the Student Code of Conduct.

(http://gccnet.genesee.edu/collegeinfo/college_procedures/401.pdf)

If a student believes they have experienced uncivil behavior from faculty or staff, they should request an appointment with that person after the situation has passed and the student has had time to think about what has transpired. It is often helpful to rehearse what will be said in a calm, professional manner. Page 9 of the Student Code of Conduct states “Students charging a faculty member with prejudicial, capricious, or unfair academic appraisal shall be permitted to discuss the charge with the instructor without fear of reprisal.” If the uncivil behavior continues, then the student should speak with the Course Coordinator. If the issue is not resolved, the student should make an appointment with the Director. The outcome of this meeting will depend on the individual situation.

*Clark, Cynthia M., and Springer, Pamela J., “Thoughts on Incivility: Student and Faculty Perceptions of Uncivil Behavior in Nursing Education,” *Nursing Education Perspectives*, Vol. 28, No. 2, March/April 2007.

STUDENT BEHAVIOR ON CAMPUS

Genesee Community College recognizes the need to maintain policies and procedures related to student rights and responsibilities, in order to guide student actions and define the penalties which are to be imposed when the College’s Code of Conduct is violated. Genesee Community College, through these policies and procedures, seeks to establish in its students a sense of responsibility to themselves and to others who are citizens of the total College community. It is the College’s expectation that, while here, all students will take into consideration other individuals and their rights to an environment that is conducive to academic achievement and personal growth.

Attendance at Genesee Community College is a privilege and not a right. Genesee Community College operates on the assumption that the best environment for learning is an environment in which students, faculty, and staff treat one another with respect and courtesy. Students are expected to acquaint themselves with the syllabus of each class they take to attendance, grading, due dates, and classroom courtesy. The College has the right and responsibility to take appropriate action when student conduct directly and significantly interferes with the College's educational mission and the rights of others to pursue their educational objectives in an environment conducive to learning.

None of the above, however, is meant to diminish the value which the College places upon the rights of students to peaceful assembly, free inquiry, free speech, and due process. The purpose of the College's policies and procedures regarding student conduct is not to prevent or restrain controversy and dissent, but to prevent abuse of the rights of others and to maintain public order appropriate to a college campus and an environment in which all are free to learn.

It shall be the responsibility of all students to familiarize themselves with Genesee Community College's Student Rights and Responsibilities handbook. This responsibility constitutes an important part of the aforementioned due process guaranteed to all students. To access code of conduct and student rights and responsibilities information, visit http://gccnet.genesee.edu/collegeinfo/college_procedures/401.pdf

In addition, the GCC nursing students are held accountable for adhering to the standards as stated in the NSNA Student Bill of Rights and Responsibilities.

COSTS

BOOKS AND SUPPLIES

1. Textbooks for nursing courses ONLY- prices vary; see bookstore for exact amounts
2. Technology – smart phone; a computer or laptop with Microsoft Word capability and camera
3. Standardized testing (ATI package)/semester
4. Lab kits
5. Uniforms and equipment including footwear
6. N111 Infection Control and Barrier Precautions Certification
7. N211 Child Abuse Reporting Certification
8. ExamSoft™ User License/semester

Additional Cost Considerations

Travel expenses such as tolls, gas and parking at clinical facilities
Some facilities require students to purchase a facility ID badge

MALPRACTICE INSURANCE

All students enrolled in nursing courses are required to carry malpractice insurance through the college. Malpractice insurance fees appear on the student bill and may vary from year to year.

NURSING CLINICAL FEE

All students enrolled in clinical nursing courses will incur a Nursing Clinical Fee on the student bill. This fee is for expenses specifically incurred through the clinical facilities and may vary from year to year.

PROGRAM AND FACULTY EVALUATION

Students have the opportunity to participate in the evaluation of nursing courses, faculty and clinical facilities on several occasions during the course of their studies. They also have the opportunity to evaluate the entire learning program at the end of the 4th semester. All evaluations are anonymous, and the faculty does not receive results until students have completed the course and grades are distributed.

EVALUATION OF FACULTY IN CLINICAL

The GCC Nursing Program requires students to complete an evaluation of clinical adjunct faculty each semester.

CLINICAL SITE EVALUATION

At the end of each course, students evaluate the attended clinical agency (or agencies) on the course evaluation tool. Data collected from the student evaluations is considered when the faculty re-evaluates the clinical site for future use.

COURSE EVALUATION

At the completion of each semester, the GCC Nursing Program requires students to complete a course evaluation form.

EVALUATION OF FACULTY IN THE CLASSROOM

The GCC Nursing Program requires students to complete an evaluation of faculty who teach in the classroom each semester.

EXIT SURVEY

Each graduating student is required to complete an exit survey. A student may also request a meeting with the director for an exit interview.

NURSING BUILDING GUIDELINES

Please adhere to the following:

1. **DO** take advantage of our gathering space; do not congregate in the hallways, especially before or after exams.
2. When waiting for a classroom or lab to open, talk quietly in the hallways because there are places of business on the first floor.
3. There is to be no food or drink in the 214 Lecture Hall or any of the labs. A capped water bottle in your bag is acceptable.
4. Students are not to use classroom technology unless they are a tutor who has been employed by the college.
5. **DO** stop at the secretary's desk to check on instructor availability prior to heading down the nursing suite hallway.
6. This building and parking lot are smoke-free zones, no smoking is allowed.
7. Please ensure that you **DO NOT PARK** in handicapped or reserved spaces. If you do so, your car may be towed.
8. **DO** replace any moved equipment, use garbage and recycling receptacles and clean up after yourself.

ADDITIONAL INFORMATION

ADDING AND/OR DROPPING CLASSES/WITHDRAWAL FROM CLASSES

Prior to any change of enrollment (add, drop, or withdrawal), the student will provide written notice to the GCC Nursing Program and their advisor.

Add, drop, and withdrawal dates are published on the Academic Calendar available at <https://www.genesee.edu/>. Click on “Academics”. -> “Academic Calendar”, -> “Dates & Deadlines”.

NAME/ADDRESS CHANGE

When a student changes their name, address or phone number after being admitted to the Nursing Program, they must notify the Nursing Program office and the Records Office, through Banner, for record accuracy.

<https://www.genesee.edu/wp-content/uploads/Records-Mailing-Address-Change-Form.pdf>

RECORDING CLASSES

Students may audio record any class with permission of the instructor. Video recording via any device is not allowed in class. Use of such will result in an unsatisfactory report. Video recording may be required and allowed in the clinical on campus experience.

STUDENT NURSE COMMUNITY

STUDENT REPRESENTATIVES ON NURSING FACULTY COMMITTEES

PURPOSE: Class representative(s) serve to enhance communication among all students of the class and nursing faculty and administration.

CRITERIA FOR STUDENT REPRESENTATION: Faculty will select from volunteers in each nursing class to communicate information among students, faculty, and administration. Designated periods of time during level and faculty meetings will be allowed for student participation.

The representative(s) will:

1. Demonstrate an interest and willingness to participate in faculty/curricula committee activities.
2. Accept personal responsibility for attending faculty/curriculum meetings and will contact the alternate if they are unable to attend.
3. Ensure confidentiality when necessary.
4. Provide faculty with constructive input from students.
5. Serve as a liaison to faculty and/or the Program Director concerning student issues.
6. Demonstrate a positive professional manner and attitude inside and outside the college.
7. Present accurate information to the students and faculty.

NURSES' CLUB

The Nurses' Club at GCC is unique in that membership is limited to students enrolled in the Nursing Program at GCC. Students in all four semesters of the program are eligible to become members. It is expected that through membership in the Nurses' Club, students will expand their experiences beyond the classroom and clinical areas. Although membership in the club is optional, it is strongly encouraged and demonstrates the student's commitment to professional growth and development.

General Purposes:

1. Encourage communication between students at various levels in the nursing program.
2. Encourage students to become politically active by participating in events such as Lobby Day in the spring in Albany.
3. Provide opportunity for students to investigate and attend workshops and conferences at the local, state, and national levels.
4. Plan and carry out fundraising events as needed for charitable contributions and other expenses.
5. Contribute to the college by assisting with blood drives, information fairs, tours for local schools, etc.

ALPHA DELTA NU NURSING HONOR SOCIETY

Established by the national Organization for Associate Degree Nursing (OADN), GCC was chartered as the Delta Beta Chapter in 2015. Alpha Delta Nu provides nursing students with the opportunity to be recognized for academic excellence as well as encouragement to pursue advanced degrees. Induction into the chapter is by invitation. Students must meet the minimum standards as established by OADN:

1. Minimum GPA of 3.0 or above in all general education classes
2. Earned grade of B/B- or better in each nursing class
3. No previous failures of any nursing classes

Students are invited to provisional membership after successful completion (see above) of at least one semester of a nursing course. Full membership is granted in the final semester of study if the student maintains cumulative 3.0 GPA and earns a grade of B/B- or better in all courses. Students shall have consistently demonstrated conduct that reflects integrity and professionalism.

NEW YORK STATE STUDENT NURSE ASSOCIATION

All students in the Nursing Program are encouraged to be members of the New York State Student Nurses' Association. Activities include participation at local, state, and national levels. These activities reflect commitment to the profession of nursing and to the responsibility for health care for all people in the State of New York (www.nysna.org).

NATIONAL STUDENT NURSES' ASSOCIATION

All students are strongly encouraged to become a member of the National Student Nurses' Association (NSNA) which is the professional organization for nursing students. The faculty believes that participation in this organization assists the process of assimilation into the profession of nursing.

NSNA's mission is to mentor students preparing for initial licensure as registered nurses, and to convey the standards, ethics, and skills that students will need as responsible and accountable leaders and members of the profession.

<https://www.nsna.org/membership.html>

NURSING SCHOLARSHIPS

GENERAL NURSING SCHOLARSHIPS REQUIRING APPLICATION

There are many scholarships available for newly admitted students and students who are progressing in the Nursing Program. Applications for these scholarships must be made according to the GCC Foundation guidelines.

NOTE: Other scholarships may be available on a one-time or limited basis. These can be found at the following link: <https://www.genesee.edu/pay-for-college/financial-aid/scholarships/>

ANTOINETTE MARCHESE CLANCY NURSING SCHOLARSHIP

This scholarship was established by Emmett Clancy to honor his wife, Antoinette Marchese Clancy. Mrs. Clancy was a 1974 graduate of the GCC Nursing Program. Two scholarships are awarded each semester to second year students chosen by the Nursing Faculty. To be eligible, students must be in the top 1/3 of their class and demonstrate excellent clinical proficiency. Scholarships cover full tuition and fees.

NURSING GRADUATE AWARDS

Three awards are given each semester to graduating students by the Nursing Faculty. To be eligible for consideration for these awards, the student must meet the following criteria:

ANTOINETTE MARCHESE CLANCY CLINICAL PROFICIENCY

1. GPA which places the student in the upper 1/2 of their class.
2. Demonstrated outstanding clinical performance.

GENERAL EXCELLENCE

1. GPA of 3.5 or above after the first three semesters of nursing courses.
2. Demonstrated excellence in clinical performance.

LEADERSHIP

1. Membership in a nursing student or professional nursing organization.
2. Assume a leadership role in clinical, classroom groups, or the nursing student organization.
3. Participate in activities that foster a positive public image of nursing as a profession.
4. Actively support efforts to recruit others into the profession of nursing.
5. Participate in volunteer activities of community service of other health care organizations.

ACHIEVEMENT/RECOGNITION

PRESIDENT’S LIST

The following criteria must be met to be awarded the President’s list recognition:

1. A term GPA of at least 3.75.
2. Completion of 12 or more credit hours
3. No grades of C- or lower, IP, F, or U.

DEAN’S LIST

The following criteria must be met to be awarded Dean’s List recognition:

Eligibility for Full–time students include:

1. A term GPA of at least 3.5.
2. Completion of 12 or more credit hours.
3. No grades of C- or lower, IP, F, or U.

Eligibility for Part–time students include:

1. A GPA of at least 3.5.
2. Completion of 6 or more credit hours.
3. No grades of C- or lower, IP, F, or U.

PROVOST’S LIST

The following criteria must be met to be awarded Provost’s List recognition:

1. A term GPA of at least 3.75
2. Completion of a minimum of 6 credits up to 11 credit hours
3. No grades of C- or lower, IP, F, or U.

Reporting Requirement for Licensure or Certification

New York State prides itself in the high quality of its licensed and certified professionals. For the protection of its citizens, each license and certificate have requirements that individuals must meet in order to be licensed or certified in New York State. GCC's academic programs leading to licensure or certification are carefully designed to meet and exceed these New York State requirements. This is a role SUNY plays in protecting the public. However, other states frequently have their own requirements.

Genesee Community College **cannot determine** whether its educational program curriculum for Nursing, A.A.S., that if successfully completed, is sufficient to meet the licensure and certification requirements for practicing in Nursing in States and U.S. territories other than New York. Enrolled students and prospective students are strongly encouraged to contact their state's licensure entity (if not practicing in New York) to review all licensure and certification requirements imposed by their state(s) of choice.

We encourage you to talk to your program director if you plan to practice in a State other than New York after graduation.