

## Reduced Course Load Request

Name: \_\_\_\_\_  
(LAST name) (First name)

Student ID# \_\_\_\_\_ SEVIS ID #: \_\_\_\_\_

Semester for which you are requesting a Reduced Course Load: \_\_\_\_\_

Program of Study or Major: \_\_\_\_\_

**Reason you are requesting a Reduced Course Load:** (*check one*)

### **Academic Difficulty:**

- Initial difficulty with the English language.
- Initial difficulty with Reading requirements.
- Unfamiliarity with US teaching methods or requirements.
- Improper course level placement

### **Illness or Medical Condition:**

Date(s) of illness or medical condition: \_\_\_\_\_

- Documentation is on file in the International Student Advisor's Office.
- Documentation is attached.

\* If you need a reduced course load as a result of illness or a medical reason you must attach medical evidence from a licensed medical doctor or psychologist on official stationery that states the nature of the illness and the period of time you were ill.

\* If you need to reduce your course load but do not meet these qualifications, please make an appointment to meet with your International Student Advisor to discuss your options BEFORE you take any action to reduce your course load.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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(For office use only)

Approved  
Date: \_\_\_\_\_ Period Covered: \_\_\_\_\_

Denied because: \_\_\_\_\_

\_\_\_\_\_